

தம்ழ்நாடு அரசு மற்றும் அரசு உதவி பெறும் கல்வியியல் கல்லூர்கள் இளங்கலை கல்வியியல் படீடப்படிப்பு சேர்க்கை – 2025

Tamil Nadu Government and Government-Aided Colleges of Education B.Ed. Admissions - 2025

PROCEDURE FOR APPLYING TAMIL NADU GOVERNMENT AND GOVERNMENT-AIDED COLLEGES OF EDUCATION B.ED. ADMISSIONS - 2025

Tamil Nadu Government and Government-Aided Colleges of Education – B.Ed. Admission 2025 (TNGASAEDU - 2025) is a fully online application process. Applicants must complete the following activities through the official web portal: entering application details, paying the registration fee, uploading required certificates, downloading the application form, selecting preferred colleges and subjects, and finally, accepting and confirming the allotted seat. The counseling and admission process consists of the following steps:

The entire counseling procedure consists of the following steps:

- To complete the application process, candidates can register online from their home or any location with internet access.
- Candidates without internet access can apply through the nearest Admission Facilitation Center (AFC 2025) located in Government and Government-Aided Colleges of Education in Tamil Nadu.
- The rank list will be published on the official website.
- Candidates must enter their preferred colleges and **courses** in the order of their choice.
- Based on the entered preferences, community reservation, and merit rank, allotment orders will be issued through the online portal.
- Candidates should download the allotment order using their username and password.
- Finally, candidates must report to the allotted college in person and confirm their admission.

• User Registration

Let us now understand how to register the application. To simplify the registration process, it has been divided into several easy steps. Please follow these steps carefully. First, visit the official website: <u>www.tngasa.in</u>. You will then see the following screen on your computer. The application registration process consists of the steps listed below:

1 User registration
2 Login
3 Fill I - Personal Information
4 Fill II - Special Reservation Information
5 Fill III - Academic Information
6 Fill IV - Degree Marks



Click on "Click here for new Registration," and a new web page will appear on your computer screen. The steps for registration are detailed in the "Registration" section of the page. It is important to accurately fill in all the required information on the provided web form. Please ensure that all details are entered correctly to avoid any issues during the registration process.

2 Registration		✓ Save
communication will be shared to செய்து அனைத்து விவரங்ச முடியாது, எனவே நிரப்பும் தேகவல்தொடர்புகளும் கொ	ed here cannot be modified later, hence request you to take extra care while filling it. All future provided Email address and Mobile number so please make sure you provide valid one. (தயவு எளையும் நிரப்பவும், இங்கு உள்ளிடப்பட்டுள்ள விவரங்களை பின்னர் மாற்ற பாது கூடுதல் கவனம் செலுத்துமாறு கேட்டுக்கொள்ளப்படுகிறது. அனைத்து டுக்கப்பட்ட மின்னஞ்சல் முகவரி மற்றும் மொபைல் எண்ணுடன் மட்டுமே ன தகவல் வழங்குவதை உறுதிசெய்யவும்.)	×
* Name (விண்ணப்பதாரரின் பெயர்):	Name	
* Mobile (கைபேசி எண்)	As in 10th/HSC mark sheet	
* Email (மின்னஞ்சல் முகவரி) :	Email address Type valid email address , this will be your user name.	
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* Confirm Email (மின்னஞ்சல் முகவரியை உறுதிசெய்யவும்)	Confirm Email address	
* Date of birth (DD-MM-YYYY) (பிறந்த தேதி):	Select date of birth	
* Password (கடவுச்சொல்) :	Password Password minimum 6 characters, password should contains at least one alphabet, special character(!@#\$%^&) and number.	
* Confirm password :	Confirm password]
	✓ Save Reset Cancel	

When registering, please keep the following in mind:

- 1. Name: Provide your name exactly as it appears on your 10th/12th grade certificate.
- 2. **Mobile Number**: Enter the mobile phone number you have provided. All important notifications will be sent to this number.
- 3. **Email Address**: Provide a correct and active email address. If you do not have an email address, create one and then enter it. If you encounter any difficulties in creating an email address, you may use your parent's email address. This email will be considered the registered email address for your application, and all communication will be sent to this address.
- 4. **Email Confirmation**: Confirm your email address by checking your inbox and following the verification steps.
- 5. **Date of Birth**: Select your date of birth accurately.
- 6. **Password**: Carefully create your password. It must contain at least six characters, including one number, one special character, and letters.
- 7. **Confirm Password**: Re-enter your password to confirm it.

Before submitting, please double-check all your information as it cannot be changed later. All future correspondence and updates will be sent to the email address and mobile number you have provided. Ensure that all details are correct, as incorrect information may result in issues with your account. After reviewing your information, click the "Save" button to proceed. Are you ready to continue? If so, click "Yes" to proceed.

	?	Are you sure you want to save?	
கவரியை உறுதிசெய்யவும்):		Please verify all your details before submit, details provided by you can't be modified later, as all future communication will be shared to provided Email Id and Mobile number please double check them,	0
DD-MM-YYYY) (பிறந்த தேதி): [providing incorrect details may lead to make your account unusable, do you still want to continue?	
		Cancel Yes	
* Password (கடவுச்சொல்):			0

At this stage, you will receive a One-Time Password (OTP) on your smartphone, which can be used only once. Enter the OTP in the field labeled "Enter One Time Password (OTP)" on the screen below, then click "Submit." If you log in successfully, you will see the following screen:

You are almost done! please enter the 6 digit OTP sent to your mobile/email to complete the registration. Email might went to Junk/Spam folder, please double check before retry.(நீங்கள் கிட்டத்தட்ட முடித்துவிட்டீர்கள்! பதிவை முடிக்க உங்கள் மொபைல்/மின்னஞ்சலுக்கு அனுப்பப்பட்ட 6 இலக்க OTP ஐ உள்ளிடவும். ஸ்பேம்(SPAM Folder) கோப்புறைக்கு மின்னஞ்சல் சென்றிருக்கலாம். மீண்டும் முயற்சிக்கும் முன் இருமுறை சரிபார்க்கவும்.)			
Enter 6 digit OTP			
One time password is required!			
Submit			
	to your mobile/email to complete the registration. Email might went to Junk/Spam folder, please double check before retry.(நீங்கள் கிட்டத்தட்ட முடித்துவிட்டீர்கள்! பதிவை முடிக்க உங்கள் மொபைல்/மின்னஞ்சலுக்கு அனுப்பப்பட்ட 6 இலக்க OTP ஐ உள்ளிடவும். ஸ்பேம்(SPAM Folder) கோப்புறைக்கு மின்னஞ்சல் சென்றிருக்கலாம், மீண்டும் முயற்சிக்கும் முன் இருமுறை சரிபார்க்கவும்.) * Enter one time password (OTP): Enter 6 digit OTP One time password is required!	to your mobile/email to complete the registration. Email might went to Junk/Spam folder, please double check before retry.(நீங்கள் கிட்டத்தட்ட முடித்துவிட்டீர்கள் பதிவை முடிக்க உங்கள் மொபைல்/மின்னஞ்சலுக்கு அனுப்பப்பட்ட 6 இலக்க OTP ஐ உள்ளிடவும். ஸ்பேம்(SPAM Folder) கோப்புறைக்கு மின்னஞ்சல் சென்றிருக்கலாம், மீண்டும் முயற்சிக்கும் முன் இருமுறை சரிபார்க்கவும். * Enter one time password (OTP): Inter 6 digit OTP One time password is required:	to your mobile/email to complete the registration. Email might went to Junk/Spam folder, please double check before retry.(நீங்கள் கிட்டத்தட்ட முடித்துவிட்டீர்கள்! பதிவை முடிக்க உங்கள் மொபைல்/மின்னஞ்சலுக்கு அனுப்பப்பட்ட 6 இலக்க OTP ஐ உள்ளிடவும். ஸ்பேம்(SPAM Folder) கோப்புறைக்கு மின்னஞ்சல் சென்றிருக்கலாம். நீண்டும் முயற்சிக்கும் முன் இருமுறை சரிபார்க்கவும்.) * Enter one time password (OTP): Enter 6 digit OTP One time password is required:

The following web page will now appear on your computer screen. You can log in using your email address (Email ID) and password (Password).

Use	er Login
Enter Email address	
Password	
l	Login
Register	Forgot password

After logging in, the following computer screen will appear:

1. Personal Information

Currently, the website page where you can enter your personal details for registration will appear on your computer screen.

🛚 Name (விண்ணப்பதாரரின் பெயர்):	* Civic status of Native Place (சொந்த மாவட்டத்தின் குடிமை நிலை):
SUKUMAR P 📀	Select Civic Status of Native Place
• Name of the Parent/Guardian (பெற்றோர் அல்லது பாதுகாப்பாளர் பெயர்):	* Date of Birth (DD-MM-YYYY) (பிறந்த தேதி):
[11-08-1999
• Communication Address (தொடர்பு முகவரி):	* Gender (பாலினம்):
	● Male Female Third Gender ⊘
	* Mother Tongue (தாய்மொழி) :
	E Tamil V C
Same as communication address	* Nationality (குடியுரிமை):
[®] Permanent Address (நிரந்தர முகவரி):	💿 Indian 🔷 Srilankan Tamil Refugee 🔷 Others 📀
	* Religion (மதம்):
	Select Religion

	Select Religion	V
/	* Name of the Community (வகுப்பு):	
	Select community	Y
	* Name of the Caste (உட்பிரிவின் பெயர்):	
	Select caste	×
∨ 🥑	Aadhar Number (optional) (ஆதார் எண்):	
×		
×		
~		
		Select community * Name of the Caste (هـنـــــــــــــــــــــــــــــــــــ

It is essential to accurately enter the following details:

- Name,
- Name of the Parent/Guardian
- Communication Address
- Permanent Address
- State
- District
- Taluk
- Communication address pin code

- Native District
- Civic status of Native Place
- Date of Birth, Gender
- Mother Tongue
- Nationality
- Religion
- Name of the Community
- Name of the Sub-Caste

• Aadhar Number (optional)

Ensure that all details are entered correctly to avoid errors.

After completing these details, click on the "Save & Continue" button. Your application is now in the initial stage of submission.

2. Special Reservation Information.

Select the Special Reservation Information if you wish to apply under Special categories such as

- Whether you are a candidate under quota for Eminent Sports person?: Yes / No (ஆம்/இல்லை) (சிறந்த விளையாட்டு வீரர்களுக்கான ஒதுக்கீட்டின் கீழ் நீங்கள் விண்ணப்பிக்க விரும்புகிறீர்களா?) : Level of Participations: District / Divisional / State / National / International / None of the above
- Ex-Servicemen (Only Army/Navy/ Air force services are Eligible)? : Yes / No (ஆம்/இல்லை) (முன்னாள் படைவீரர்கள் (இராணுவம்/கடற்படை/விமானப்படை மட்டுமே தகுதியுடையவர்கள்))
- Differently Abled Person (மாற்றுத்திறனாளி?): Yes / No (ஆம்/இல்லை)
 Select Disabilities (எத்தகைய மாற்றுத்திறன்): Yes / No (ஆம்/இல்லை)
 Are you NCC (B or C) Certificate Holder at College (UG Degree) Level?
 (தேசிய மாணவர் படை (A) or (B) சான்றிதழ் வைத்திருப்பவரா?) Yes / No
- NSS (7 Days Special Camp Certificate Holder at College (UG Degree) Level) level?
- (நாட்டு நலப்பணித் திட்ட 7 நாள் சிறப்பு முகாம் சான்றிதழ் வைத்திருப்பவரா?)

After completing this information, click on the "Save & Continue" button. Your application is now in the second stage of submission.

3. Academic Information

Now the website page for Academic Information will appear on your computer. It will include fields for:

- Medium of Instruction (UG)
- Have you studied Tamil up to SSLC Level?
- Educational Qualification
- UG Degree
- UG Major Subject
- UG Assessment Method

- Have you studied the same major subject in UG and PG?
- PG Degree
- PG Major Subject
- PG Assessment Method
- Course Applied for B.Ed.
- Highest Qualifications

Ensure all information is recorded accurately. After completing this section, click the "Save & Continue" button. Your application is now in the third stage of submission.

3. Academic Information (கல்வித் தகவல்க
* Medium of Instruction (UG) (கற்பித்தல் மொழி (இளநிலை)):
Please Select Medium of Instruction
* Have you studied Tamil upto SSLC level ? (நீங்கள் எஸ்.எஸ்.எல்.சி நிலை வரை தமிழ் படித்திருக்கிறீர்களா?) :
Yes No No No
* Education Qualification (கல்வித் தகுதி):
Please select Education Qualification
* Educational Qualification for Subject codes 11 to 13 - Have you studied? (பாடக் குறியீடு எண்கள் 11 முதல் 13 வரை படிக்க தேவையான முதுநிலை பாடப்பிரிவை படித்திருக்கிறீர்களா?)
Please select PG Education Qualification
* UG Degree (இளநிலை பட்டப் படிப்பு) :
Please select UG Degree
* UG Major Subject (இளநிலை முதன்மை பாடம்) :
Please select UG Major Subject
* UG Exam Assessment method (மதிப்பீட்டு முறை):
Marks
* UG Exam Assessment method (மதிப்பீட்டு முறை):
Marks V 🛛
* Have you studied same major subject in UG and PG? (நீங்கள் இளநிலை மற்றும் முதுநிலைப் பட்டப்படிப்பில் ஒரே முதன்மைப் பாடத்தை படித்திரிக்கிறீர்களா?)
🔿 Yes 🔞 No 🔮
* PG Degree (முதுநிலை பட்டப்படிப்பு):
Please select PG Degree V
* PG Major Subject (முதுநிலை முதன்மைப் பாடம்):
Please select PG Major Subject
* PG Exam Assessment method (மதிப்பீட்டு முறை):
Marks V 🛛
* Course applied for B.Ed. (B.Ed. க்கு விண்ணப்பிக்கப்பட வேண்டிய பாடநெறி) :
Please select Course applied for B.Ed.
* Highest Qualifications (அதிகபட்ச கல்வித் தகுதி):
Please select Highest Qualification

4. Mark Entry

Currently, the website page where you can enter your Mark Information details for registration will appear on your computer. It is essential to enter these details accurately and without errors.

ıbjects (பாடங்கள்)	Total Number of Subjects (மொத்த பாடங்களின் எண்ணிக்சை	Total Maximum Marks / Credits (ஒட்டு மொத்த அதிகபட்ச மதிப்பெண்கள) தரப்புள்ளிகள்)	Total Obtained Marks / Credits ir / தாங்கள் பெற்ற ஒட்டுமொத்த மதிப்பெண்கள் / தரப்புள்ளிகள்)	Percentage of Marks / CGPA (மதிப்பெண் விழுக்காடு / ஒட்டுமொத்த தரப்புள்ளி சராசரி)
Part I (பகுதி – 1)	1			
Part II (பகுதி – 2)				
Part III (பகுதி – 3)				
Part IV (பகுதி – 4)				
Part V (பகுதி - 5)				
Major Sub				Back Save & C
i Degree Marks, Total Numbe	/Grade Table Total M	த்த அதிகபட்ச மதிப்பெண்கள் / ((otal Obtained Marks / Credits தாங்கள் பெற்ற ஒட்டுமொத்த திப்பெண்கள் / தரப்புள்ளிகள்)	Back Save & C Percentage of Marks / CGPA (மதிப்பெண் விழுக்காடு / ஒட்டுமொத்த தரப்புள்ளி சராசரி)

After completing this information, click the "Save & Continue" button. Your application is now in the fourth stage of submission.

5. Preview

After reviewing the information on the webpage, please confirm that all the necessary details, such as Personal Info, Special Reservation, UG Degree Information, UG Degree Marks and Choice Selection, are correct on your computer. After reviewing the information details, click on the "Save & Continue" button.

1. Personal Information			
ame	Name of the Parent/Guardian	Communication Address	Permanent Address
UKUMAR P	PALANISAMY	SIDDHAPUDUR, COIMBATORE	SIDDHAPUDUR, COIMBATORE
Iternate mobile number	State	District	Taluk
010303993	Tamil nadu	Coimbatore	Coimbatore(North)
ommunication address pincode	Native District	Civic status of Native Place	Date of Birth (DD-MM-YYYY)
41044	Coimbatore	Municipality	19-03-1999
ender	Mother Tongue	Nationality	Religion
fale	Tamil	Indian	Hindu
lame of the Community	Name of the Caste	Aadhar Number (optional)	
CA	Arunthathiyar		
			Back Save & C

Special Re:	?	Attention	6 Preview
Special Reservatio		You are proceeding to make payment, once payment is made you will not be able to modify details provided by you in previous screen, hence request you to double check all the details before making the	1
Information		payment.	
		Cancel Continue	ddress
			mi Nagar,

You are about to make a payment, and as such, you will not be able to change the information you have provided on the previous page. Therefore, please double-check all the information before proceeding with the payment. After reviewing these details, click the "Continue" button. This will complete the sixth step of the application registration process.

6. Payment

According to the information provided, you need to pay a registration fee. You can make this payment using a Debit Card, Credit Card, Internet Banking, or a UPI (Unified Payments Interface) service such as Google Pay or Paytm.

- Click on "Pay": This will redirect you to the payment gateway of the bank.
- Complete the Payment: Follow the instructions on the payment gateway to complete the transaction.
- Confirmation: After making the payment, you will receive a confirmation message and a transaction ID. You can print this information for your records.
- Return to Home Page: Click on "Home Page" to return to the main page.
- The seventh stage of the application process is now complete.

	payment is made you will not be able to update any registration details, make	
	t status before making another payment. You can verify the payment status fro nds will be processed only offline after counselling is completed.	m My Profile -> My Transactions. By mistake if you made multiple payments, refur
3. Once payment is made money will not be refunded.		
4. Select one of the payment gateway to pay from Credit/	Debit cards and Net Banking.	
5. For each 5 distinct college's selection student have to p	ay Rs.50 (for SC/SCA/ST student it is Rs.2)	
Payment Cart		
		Total Colleges Selected:
		Total Distinct Set: 1 X
		Total (INR):
Payment Gateways		
Please select one of the payment gateway		
Canara Bank (Paytm)	Manana Indian Overseas Bank	HDFC Bank
		Back Continue to Pay Skip Payment(only for test
	Page 9 of 12	

After selecting this information, click on the "Continue to Pay" button. This will complete the seventh step of the application registration process.

7. Download Application

Once you submit the application, a screen will appear. Click "Download Now" to download your entire application. You will then receive a confirmation indicating that your application has been submitted successfully.

(covi	I ERNMENT AND GOVERNM	GOVERNMENT OF DIRECTORATE OF COLLI MENT-AIDED COLLEGES	GIATE EDUCATION	ON FOR B.Ed. COURSES		
Application for Admission to Arts and Science B.Ed. Degree Course application Number: 900883						
ersonal Inform	ation					
Name: MENAKA K	1	Name of	the Parent/Guardian: KULANTHAD	7FT		
Communication Ad	Idress: 1	Permane	nt Address:			
Alternate mobile n	umber:	State: Ta	mil nadu			
District: Erode		Taluk: A	athiyar			
Communication ad	dress pincode: 638311	Native D	strict: Erode			
Civic status of Nati	ive Place: Town Panchayat	Date of B	irth (DD-MM-YYYY): 03-07-2003			
Gender: Female		Mother 1	ongue: Tanil			
Nationality: Indian			Religion: Hindu			
Name of the Community: MBC & DNC			Name of the Caste: Maruthavar, Navithar, Mangala, Velakattalavar, Velakattalanair and Pronepakari			
Aadhar Number (o	optional):					
special Reservat	ion Information					
Whether you are a	candidate under quota for Eminent	Sports person?: No Level of I	Participation: -			
Ex-Servicemen (O)	nly Army/Navy/ Air force services ar	e Eligible): No Different	ly Abled Person: No			
Differently Abled 1	Type: -	Are you :	NCC (B or C) Certificate Holder at	t college (UG Degree) level?: No		
NSS (7 Days Specia level?: Y	al Camp Certificate Holder at Colleg	ge (UG Degree) Level)				
cademic Inform	nation					
Medium of Instruc	tion (UG): English	Have you	Have you studied Tamil upto SSLC level 2: Yes			
	ation: Under Graduate		UG Degree: B.A /B.Lit			
UG Major Subject			UG Exam Assessment method: Grade			
Course applied for B.Ed. : English		Highest (Highest Qualifications: UG			
egree Marks						
		UG Degree Marks/G	ade Table			
Subject	Total Number of Subjects	Total Maximum Marks / Credits	Total Obtained Marks / Credits	Percentage of Marks/CGPA		
Part I	7	700	436	63		

Part II	7	700	451	65
Part III	7	700	438	63
Part IV	7	700	409	59
Part V	5	500	315	63



GOVERNMENT OF TAMIL NADU DIRECTORATE OF COLLEGIATE EDUCATION GOVERNMENT AND GOVERNMENT-AIDED COLLEGES OF EDUCATION ADMISSION FOR B.Ed. COURSES

Application for Admission to Arts and Science B.Ed. Degree Course

Application Number: 900883

Affix recent Passport size Photo

DECLARATION BY THE APPLICANT

I, MENAKA K (Son / Daughter) of KULANTHAIVEL hereby solemnly declare that the information furnished and the statements given in the application and the enclosures are true, correct and complete. I further declare that should it be found otherwise, I will be liable to forfeit my seat and / or removal from the rolls of the Institution at whatever stage of study I may be, besides making me liable for criminal prosecution. I am fully aware that as per the directions of the Hon'ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, Ragging is an offence, as is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institutions and anyone indulging or rigorous imprisonment up to 3 years, and / or fine up to Rs.25,000/-

Place:

Date:

(Signature of the Applicant)

DECLARATION BY THE PARENT/ GUARDIAN

I, KULANTHAIVEL (Parent / Guardian) of MENAKA K hereby solemnly declare that I am fully aware of the declaration made by the applicant, and I declare and bind myself on the same terms contained in the above declaration. The statements and the information given are true, correct and complete. If it is found otherwise, the applicant is liable to forfeit the seat and / or removal from the rolls of the Institution at whatever may be the stage of study, besides making me liable for criminal prosecution I am fully aware that as per the directions of the Hon'ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997,Ragging is an offence, as is banned in the Institutions and anyone indulging in ragging is liable to be punished such as expulsion from the Institution and / or rigorous imprisonment up to 3 years, and / or fine up to RS. 25,000/-

Place:

Date:

(Signature of Parent / Guardian)

Note: Guardian can execute the above declaration, only if both the parents are not alive.

Page **11** of **12**

GOVERNMENT OF TAMIL NADU DIRECTORATE OF COLLEGIATE EDUCATION

GOVERNMENT AND GOVERNMENT-AIDED COLLEGES OF EDUCATION ADMISSION FOR B.Ed. COURSES -

Application for Admission to Arts and Science B.Ed. Degree Course

Application Number: 900883

The following original certificates have to be produced at the time of certificate verification. Ven	ie, Date and	Time will be
communicated through SMS & Email to the registered Mobile number and Email Id.		

- 1. Transfer certificate
- 2. 10th Mark Sheet
- 3. 12th Mark Sheet
- 4. Degree Certificate/ Provisional Degree Certificate
- 5. Permanent Community Certificate Card for MBC & DNC (Permanent card / Electronic form / Digitally Signed E-Certificate)
- 6. Special Reservation Form for Sports and relevant certificates
- 7. Special Reservation Form for Ex-Serviceman and relevant certificates
- 8. Special Reservation Form for Differently Abled and relevant certificates
- 9. Special Reservation Form for NCC-'B or C' Certificate holders and relevant Certificates

Printout of the application, Signed declaration and photocopies of all the above mentioned certificates need to be submitted at the time of Admission

GOVERNMENT OF TAMIL NADU DIRECTORATE OF COLLEGIATE EDUCATION GOVERNMENT AND GOVERNMENT-AIDED COLLEGES OF EDUCATION ADMISSION FOR B.E.d. COURSES –

Application for Admission to Arts and Science B.Ed. Degree Course

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Choices Selected District Course Id Course Name College Name College Code Preference Order Namakkal 2 B.Ed. English Government College of Education, Komanpalayaen, Namakkal - 638183 103 1

8. Uploading Certificates:

Applicants must upload all the required certificates on the official website truthfully and completely. Special reservation certificates (for Differently Abled persons, Ex-servicemen, Sports persons, National Cadet Corps – NCC, and National Service Scheme – NSS 7-day camp participants) must be uploaded by eligible candidates. In addition, uploading the Undergraduate Consolidated Mark Statement is mandatory. Uploading the Postgraduate Consolidated Mark Statement and M.Phil./Ph.D. Certificates is optional. Furthermore, the Community Certificate and any other relevant supporting documents must also be uploaded as required.