Tamil Nadu Engineering Admission - 2020 (TNEA - 2020)

Online Choice Filling and Counselling

DIRECTORATE OF TECHNICAL EDUCATION (DoTE)

CHENNAI – 600 025

Online Choice Filling & Counselling

- After the publication of the Rank List, the schedule for payment of initial deposit and Choice Filling will be published in the TNEA portal for the list of eligible applicants based on rank.

- The Choice Filling and Counselling process will be conducted in four rounds.

Online Choice Filling & Counselling

- The applicants will be grouped based on their rank and each group of applicants will be allowed to participate in counselling according to their turn.

- The applicant has to login into the TNEA portal by using their login ID and Password.

Step 1 : Payment of Initial Deposit

- The process of choice entry starts with payment of initial deposit. Once you make the required payment you are eligible for Choice entry.

- Payment can be made through the Online Payment Gateways or through Demand Draft.

For OC/BC/BCM/MBC	: Rs.5000/-
For SC/SCA/ST	: Rs.1000/-

DD Payment should be made only through any of the TNEA Facilitation Centers (TFC)

Choice Filling, Locking, Confirmation of Tentative Allotment and Downloading of Final Allotment can be done in Home or anywhere in addition to TFC by the candidate.

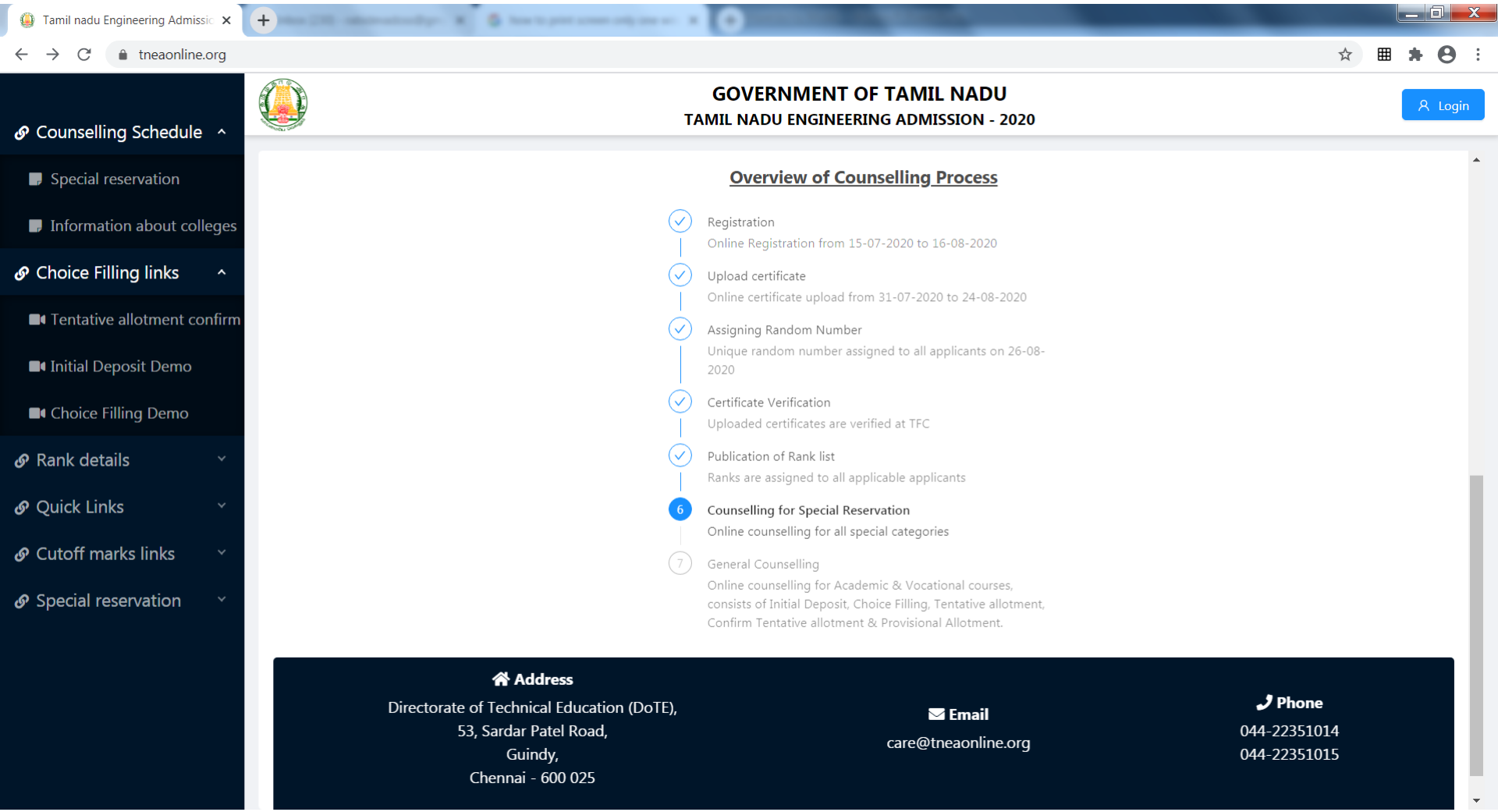
DD should be drawn in favour of

The Secretary, TNEA

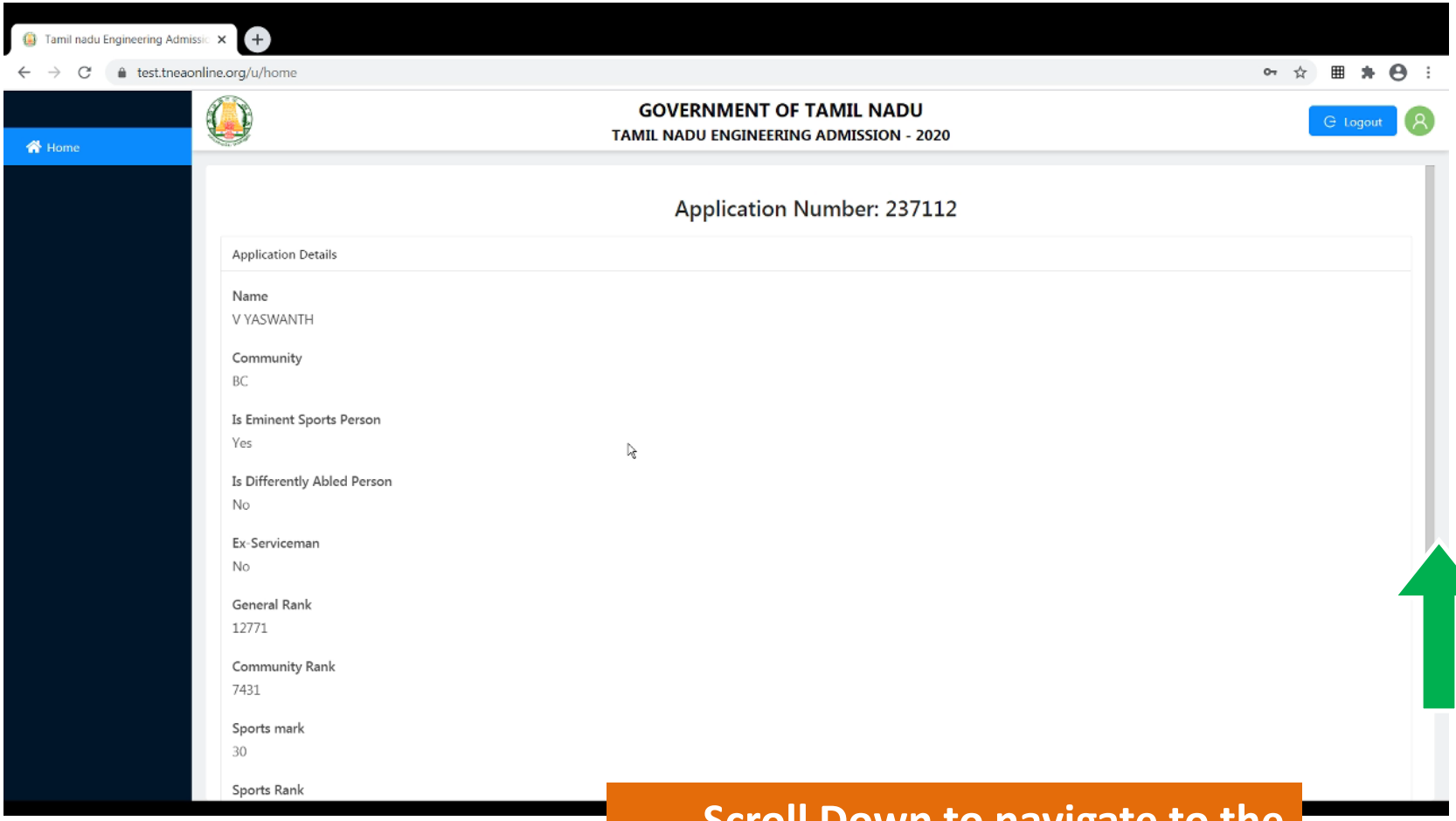
Payable at **Chennai**

For Online Choice Filling and Counselling logon to the website

https://teaonline.org

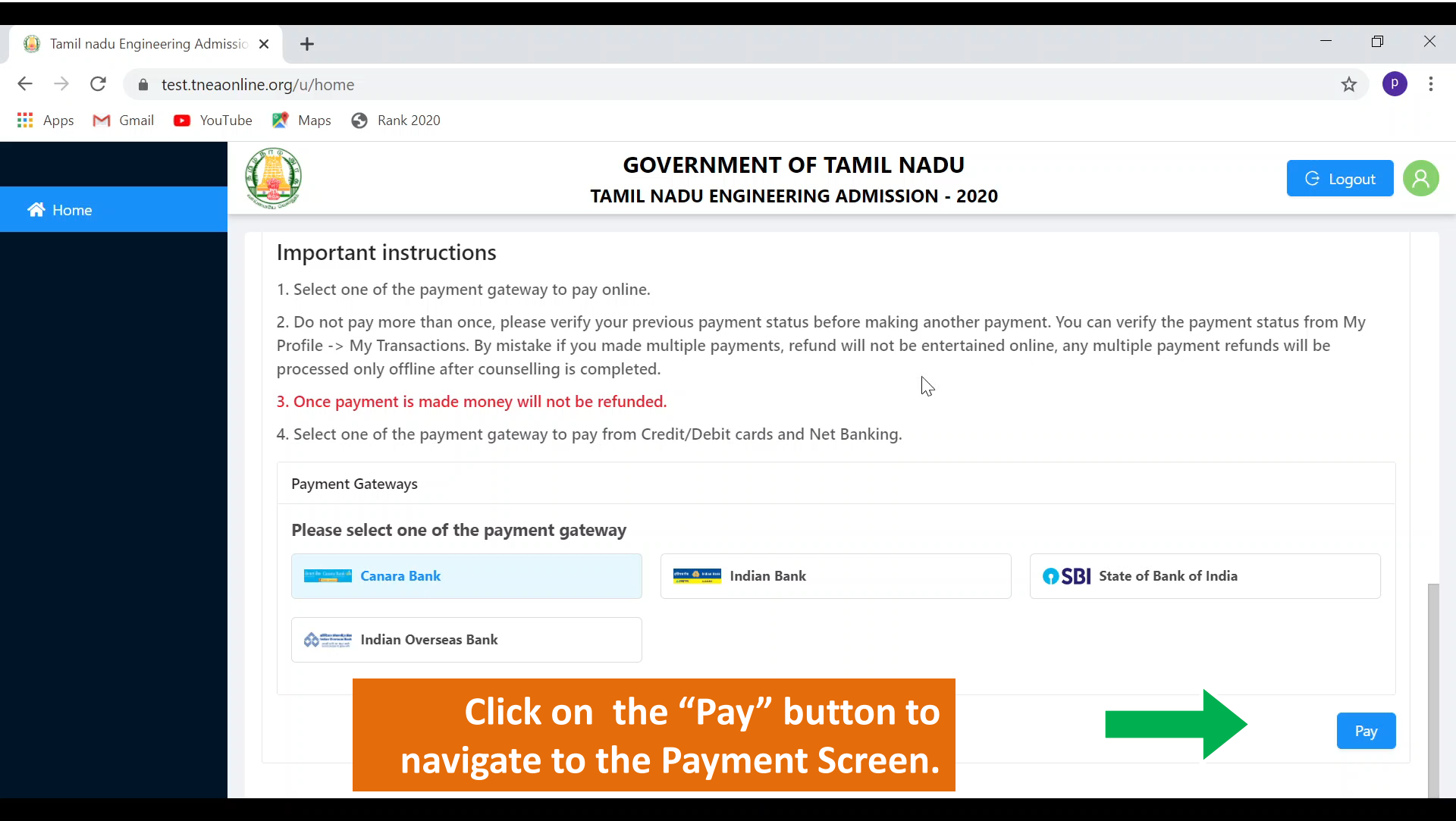


After login to the system you can see the personal details as registered by you and other information provided by TNEA like your Application Number, Rank, etc.

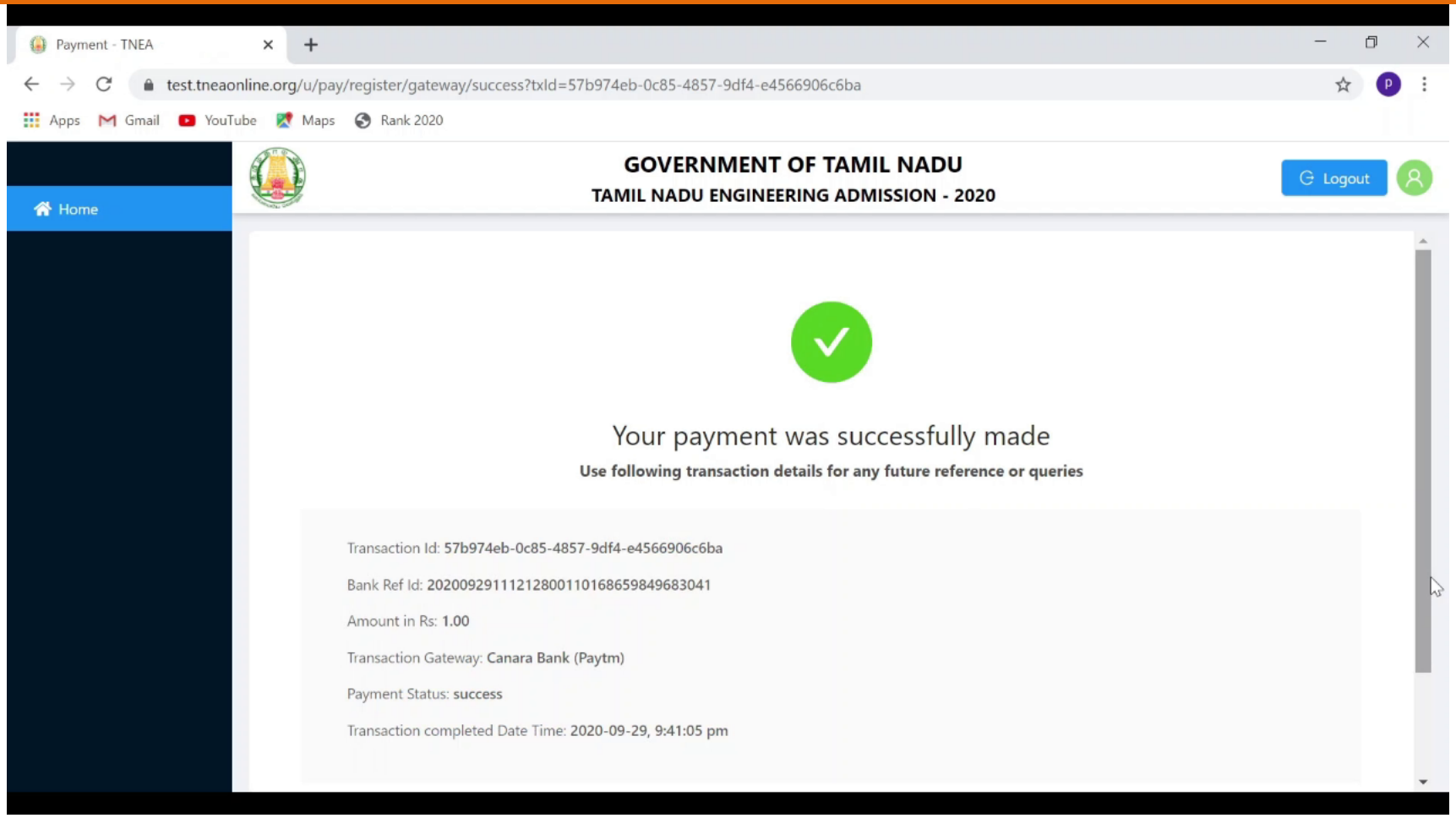


Scroll Down to navigate to the Payment Screen.

To Pay Initial Deposit Select a payment gateway and click on pay



After successful completion of the payment, you will see the transaction details



Step 2 : Online Choice Filling / Adding Choices

- After successful completion of payment, those applicants in the correct round can add choices to their list to be considered for allotment.

- The choice entry is the process in which the eligible applicants submit their choices of college and branch in strict preferential order.

- Two days are provided to enter choices from the commencement of round (24 hours for first day & up to 5.00 P.M. on the second day)

Step 2 : Online Choice Filling / Adding Choices

- Before doing the choice filling process, candidates have to refer the TNEA Information About Colleges – 2020 (released in the TNEA portal) for Accredited / Non-Accredited (NBA) courses.

- A Choice is the seat / vacancy in any branch at any institution which can be selected by the candidate.

- You should properly decide on what seat you will get, based on your rank and community.

- If you prepare a list of choices in the order of preference, it will be useful to enter the choices in the order preference correctly and quickly .

Step 2 : Online Choice Filling / Adding Choices

This Choice Filling Process is comprised of 3 different stages namely

- **Choice Filling and Locking of Choices** (2 days, 2nd day till 5.00 p.m.)
- **Tentative Allotment & Confirmation of Tentative Allotment** (2 days, 2nd day till 5.00 p.m.)
- **Final Allotment and Downloading / Printing of Final allotment** *(if allotted)

All the above four processes can be completed from anywhere, from your home if you have facility or you can avail the facility of TFC.

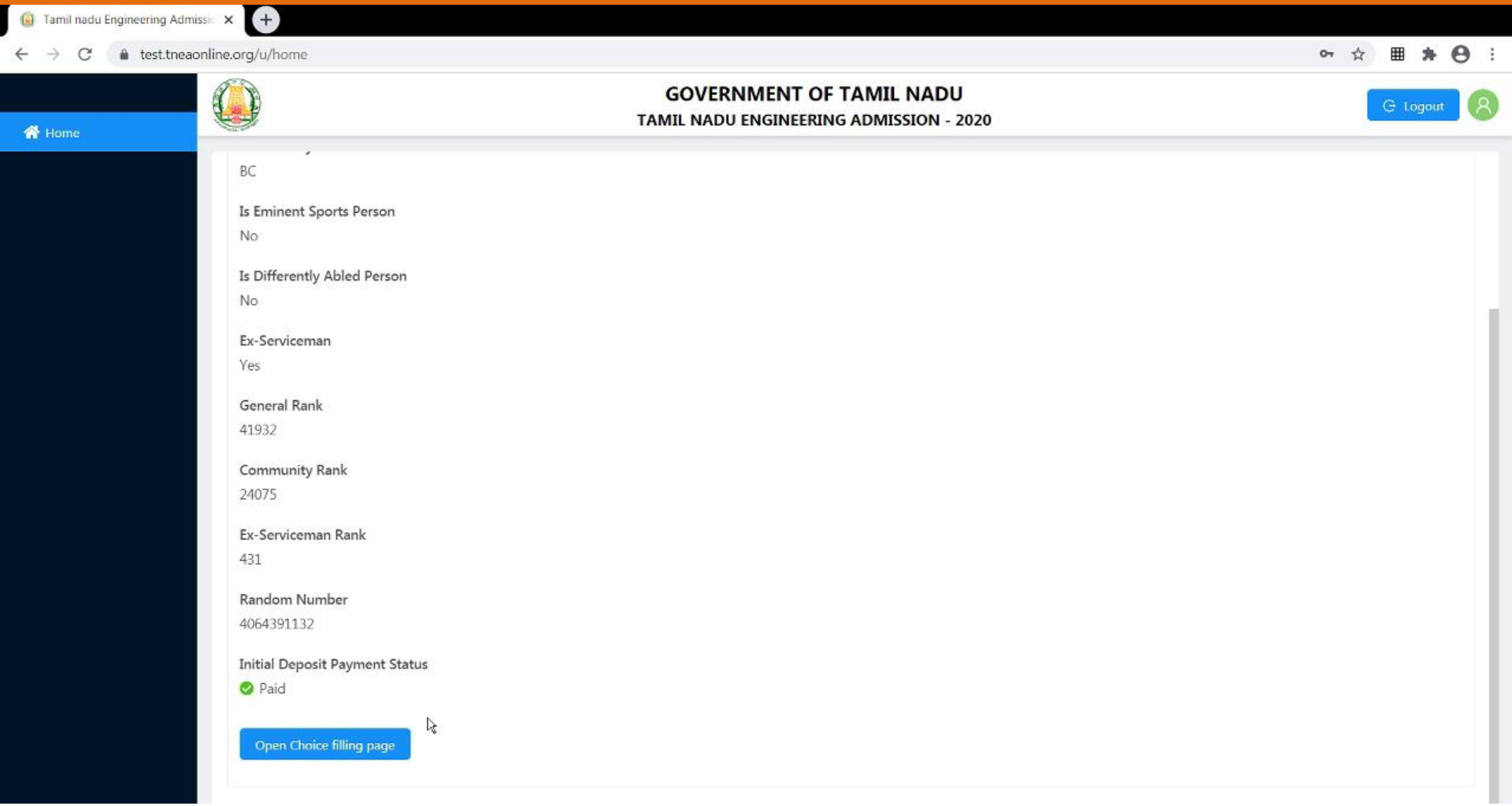
Choice Filling and Locking of Choices
(2 days, 2nd day till 5.00 p.m.)

1. Filling of Choices

2. Locking of Your Choice List

Choice List must be Locked before 5.00 PM of the second day, otherwise, the system will automatically lock your choice list

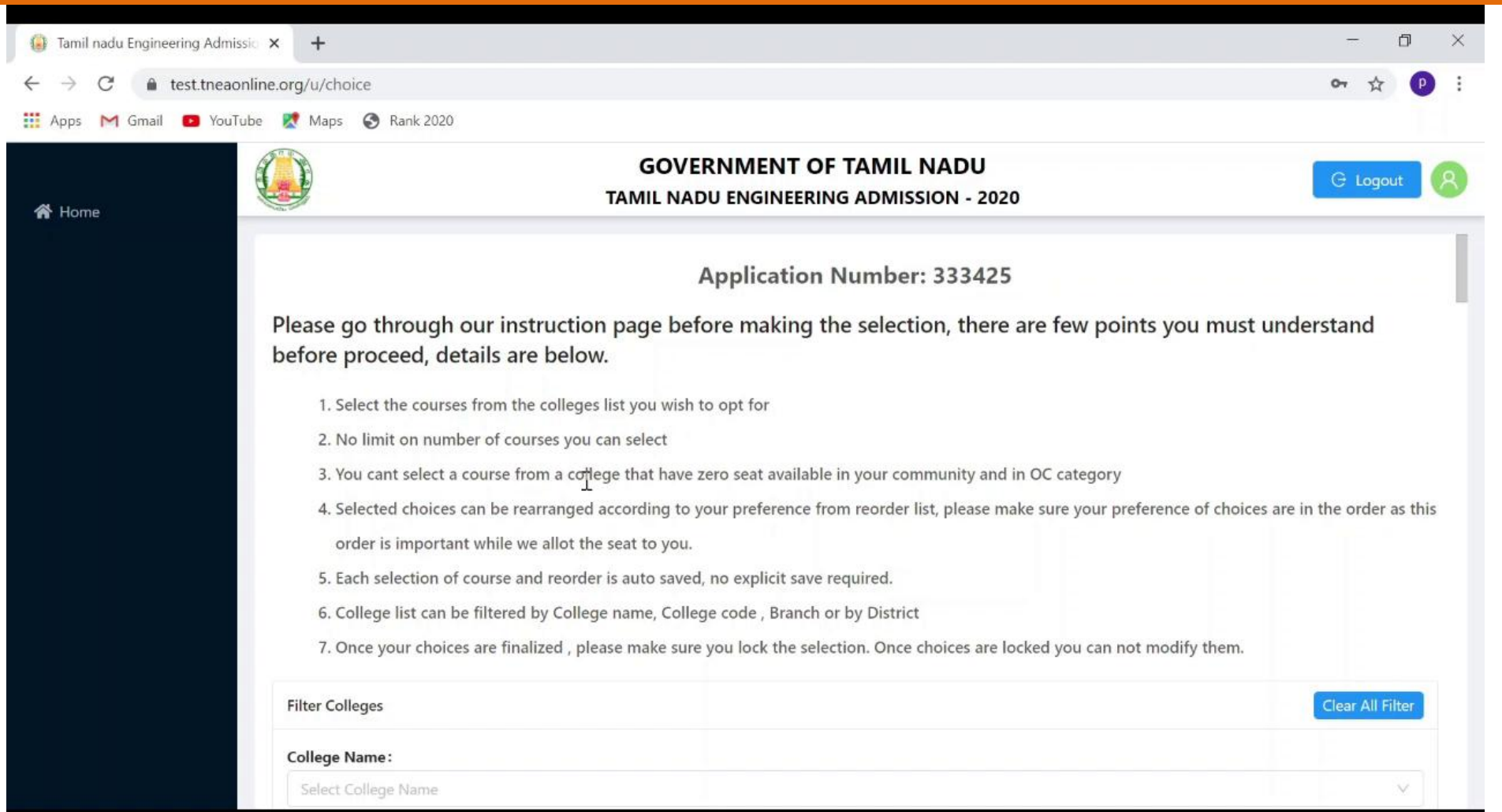
After Logon to your TNEA account, scroll down and click on “Open Choice Filling Page”



Choice Filling Page - Instructions

- Select courses from the list of colleges
- Candidates can select as many choices as they need (No limit)
- All selection and changes are auto saved.
- Courses with zero availability in OC and Candidate’s community can’t be selected.
- Use filters to narrow down your search.

Choice Filling Page - Instructions



The Candidates can use the following filters to fill their choices

- **Filter by College Name**

  Type the College Name and select from the list displayed

- **Filter by College Code**

  Type the Branch Name and select from the list displayed

- **Filter by Branch Name**

  Type the College Code and select from the list displayed

- **Filter by District**

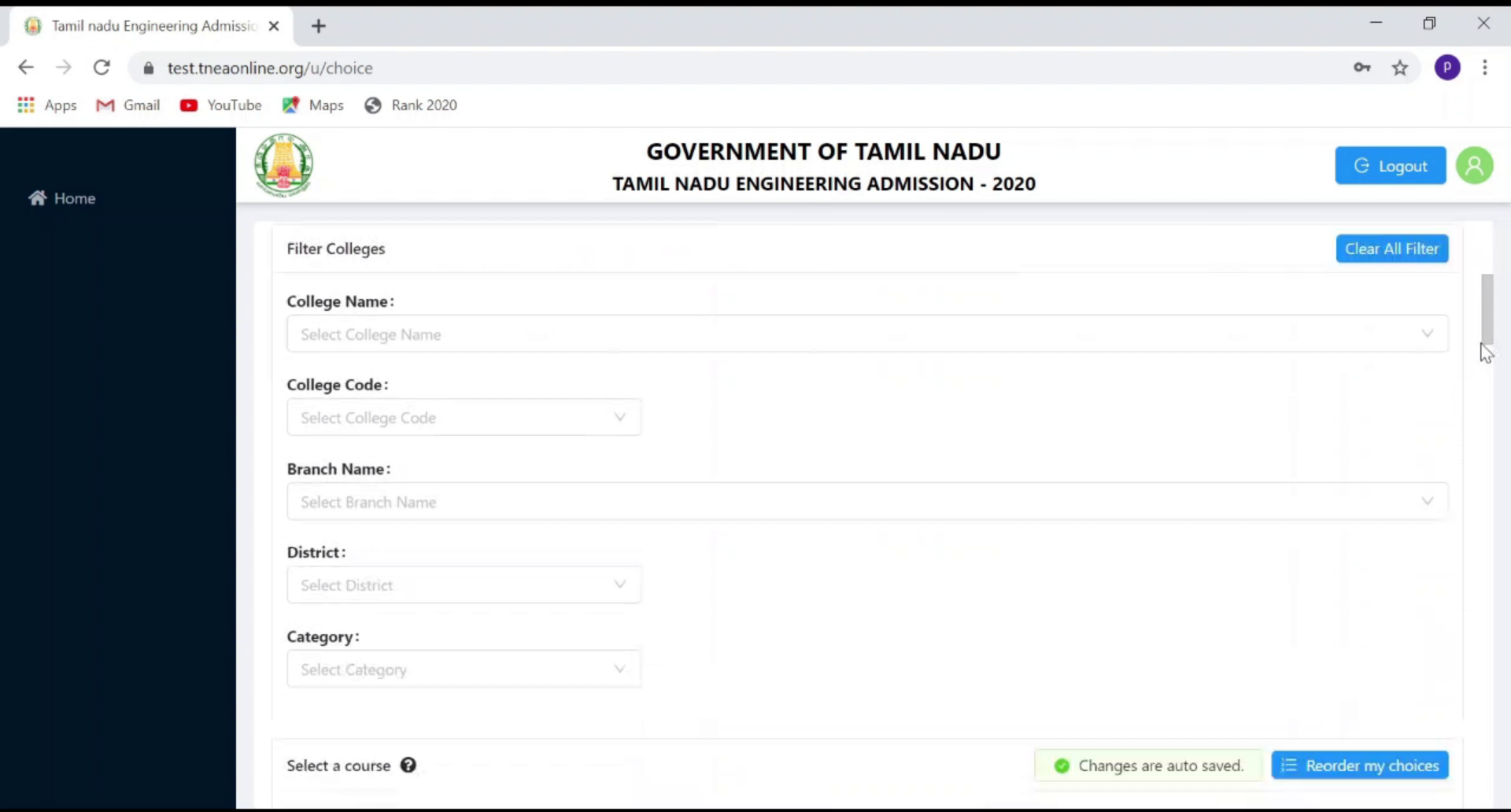
  Type the District Name and select from the list displayed

- **Filter by College Category**

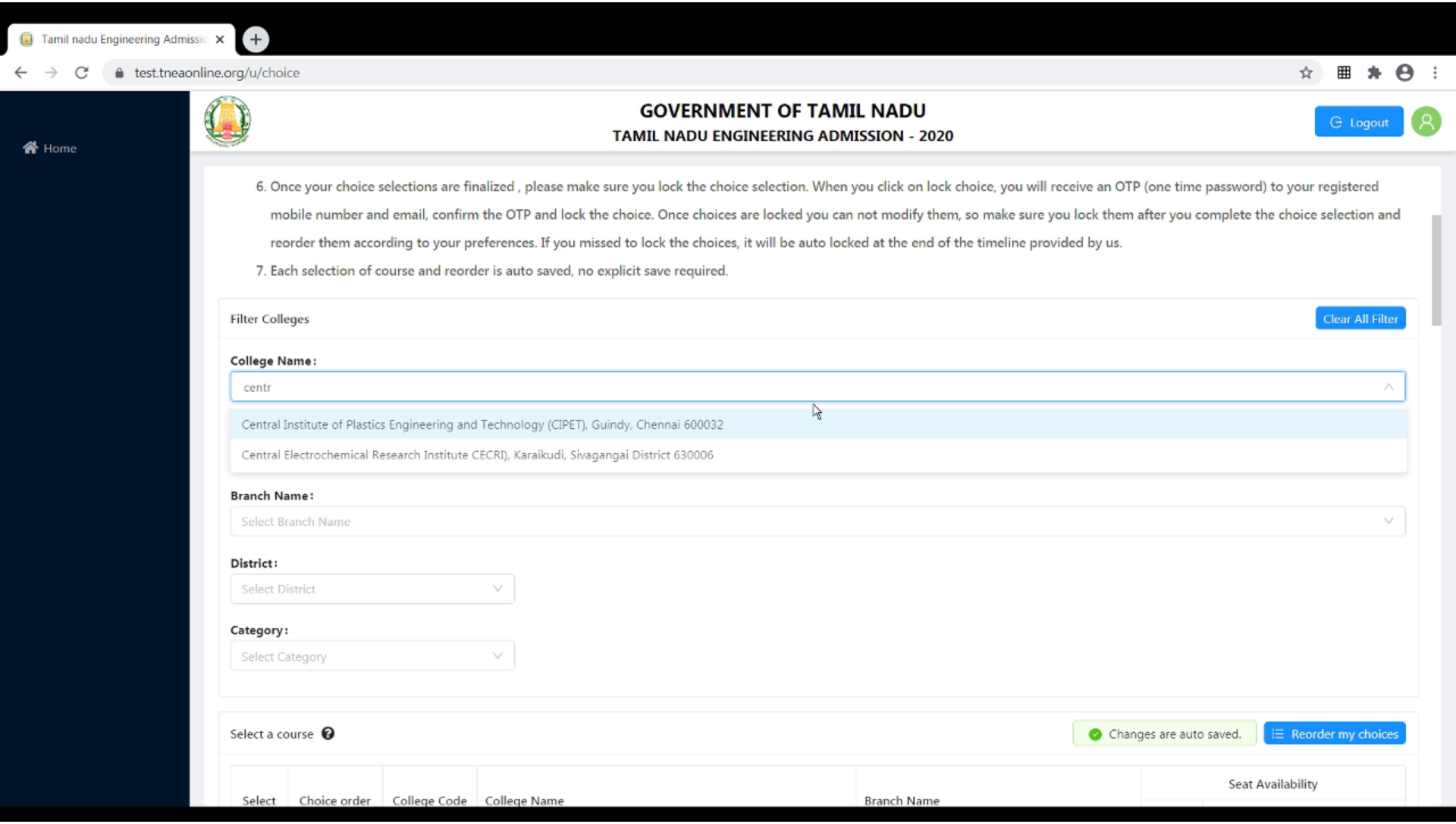
  Entering the name of the College Name in the TEXT Box field

Note: Candidates can also use combination of filters

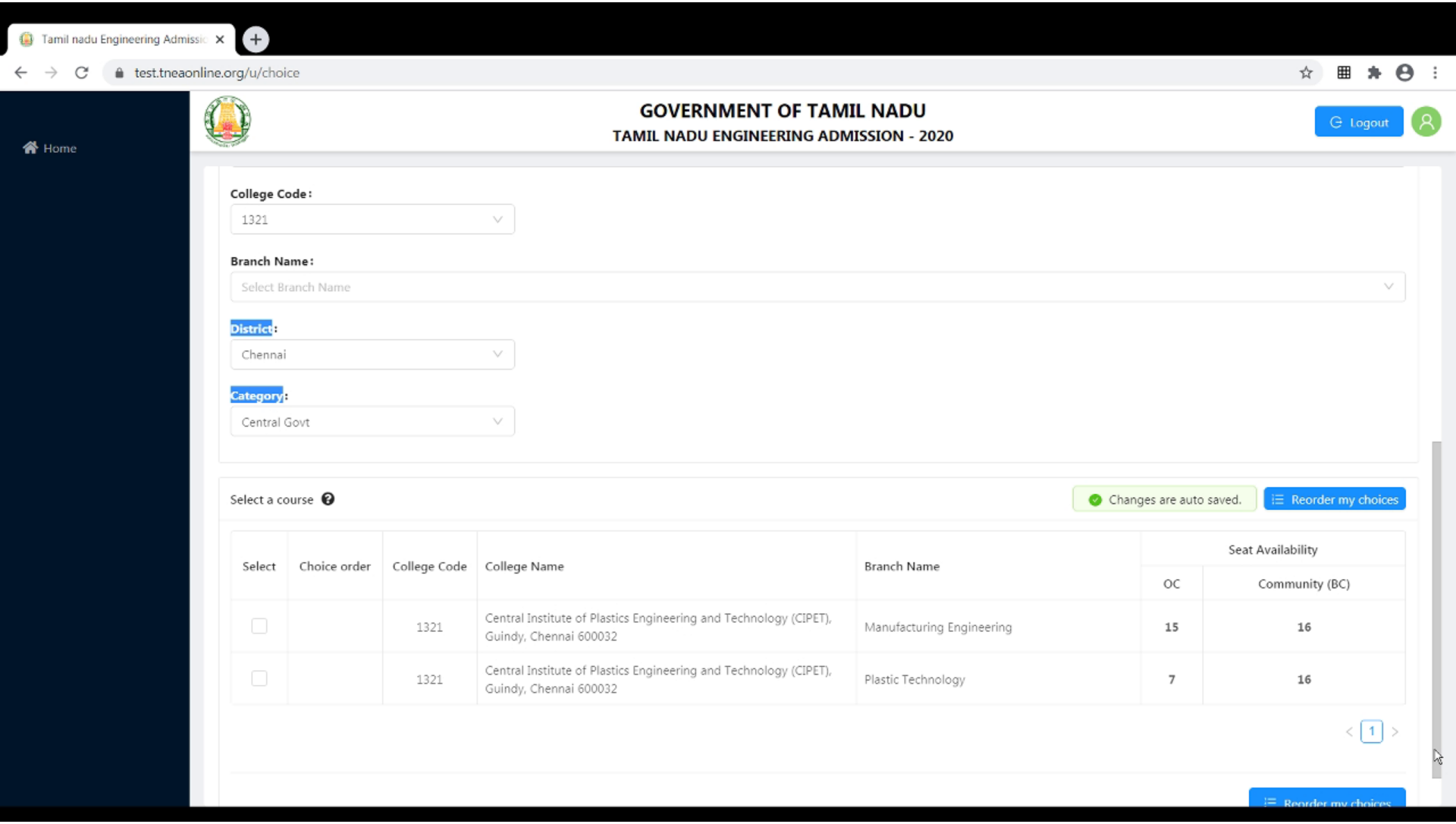
The Candidates can use the following filters to fill their choices



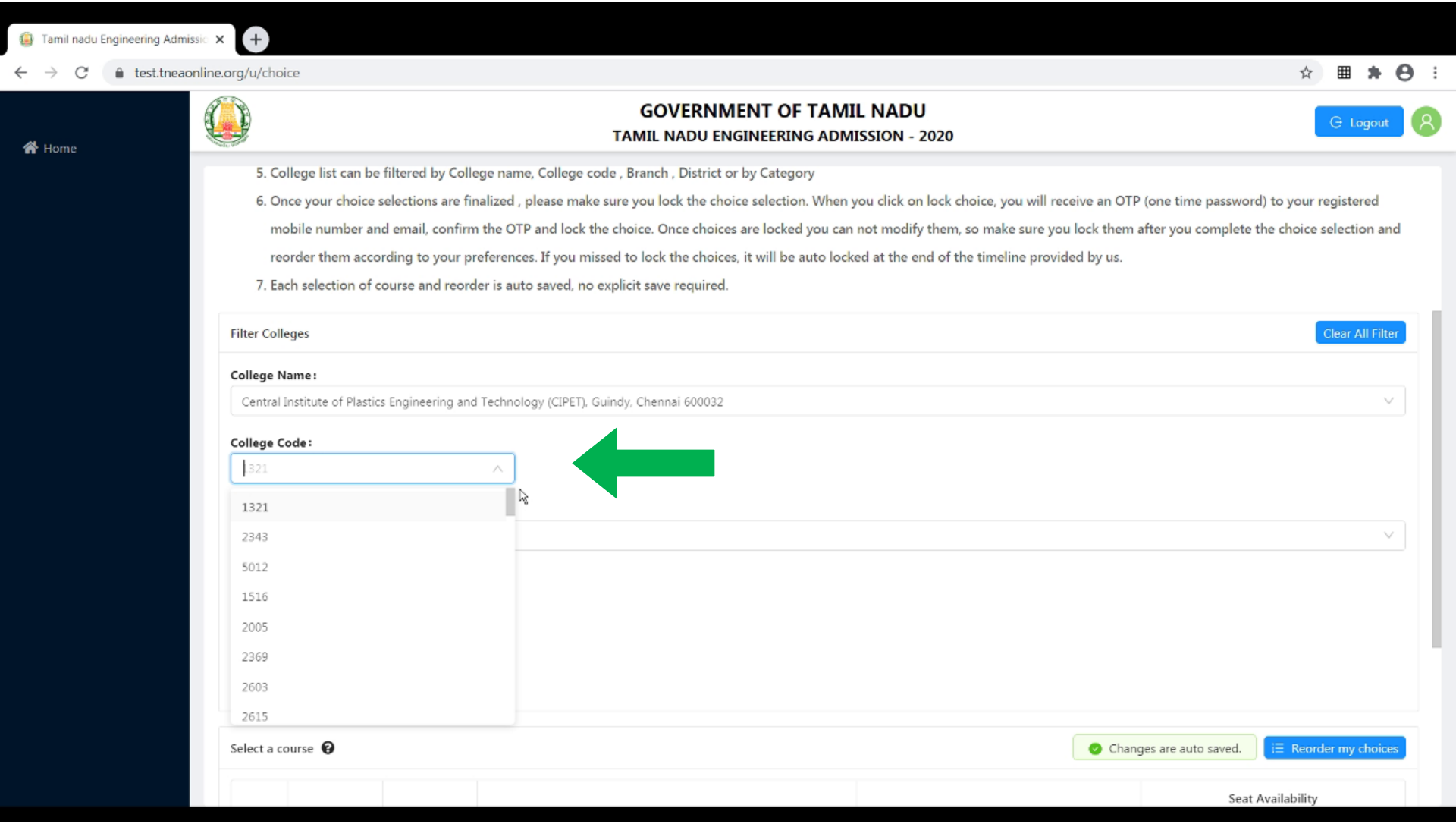
Filter By College Name



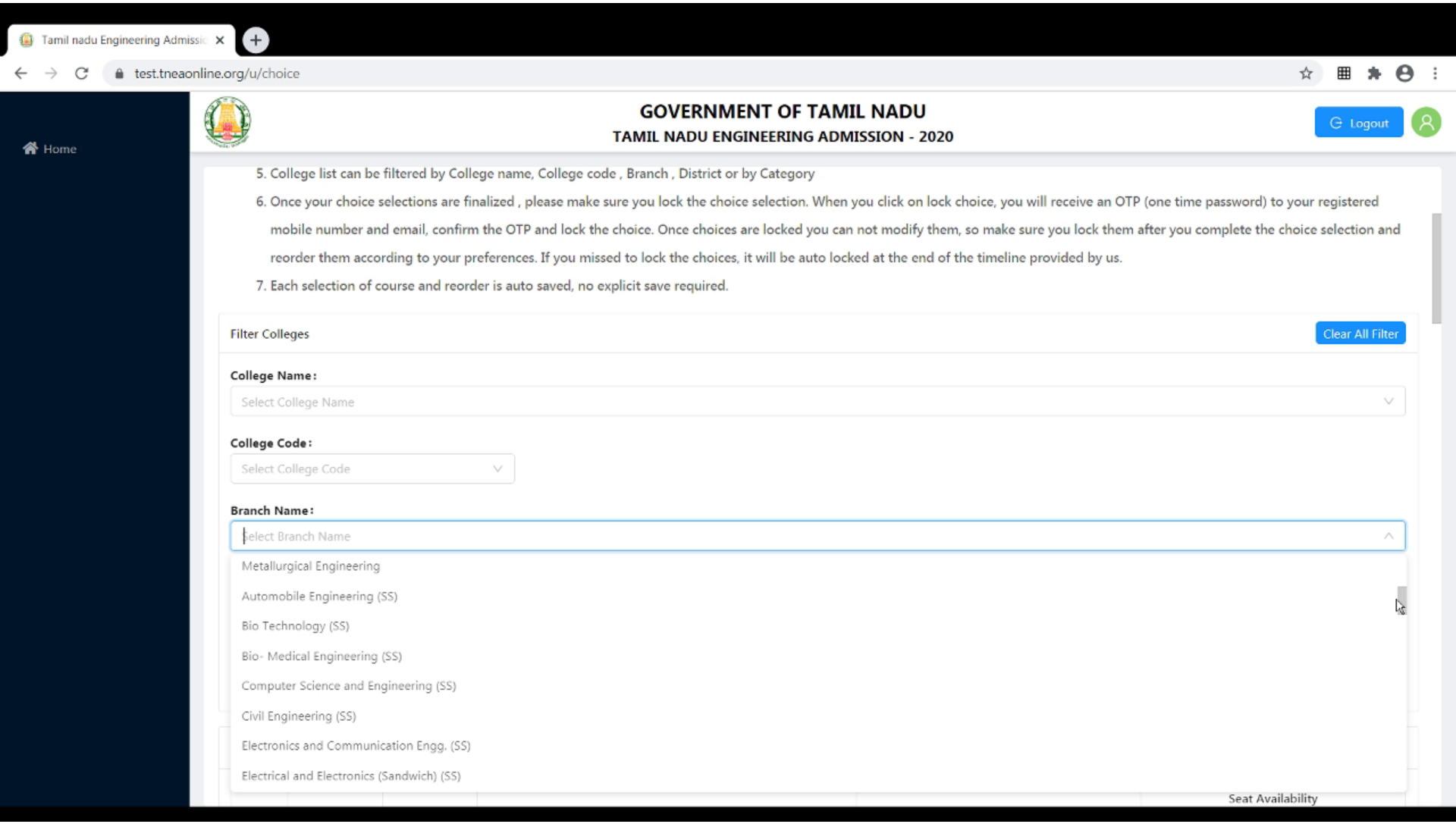
Filter By College Name



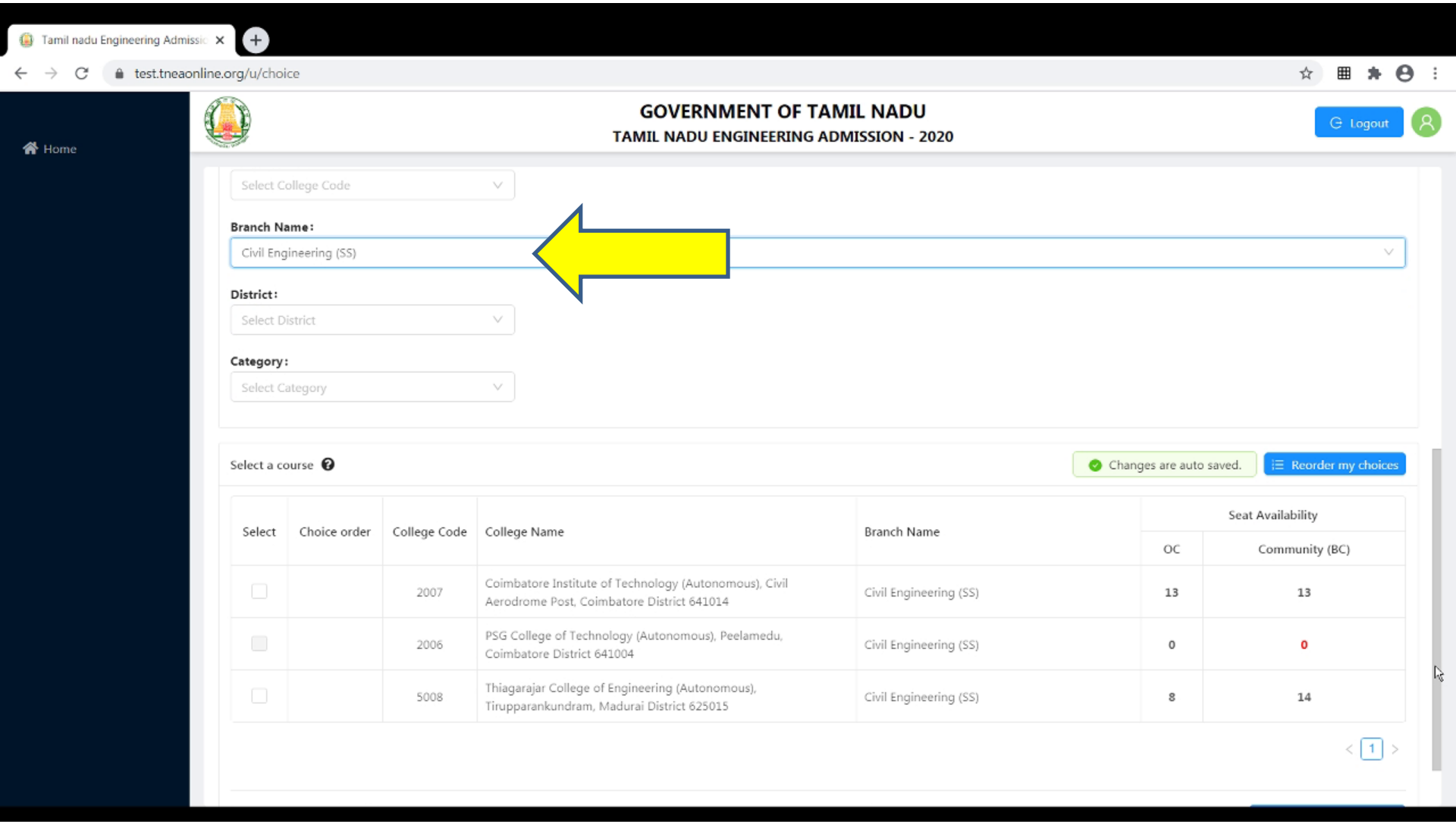
Filter By College Code



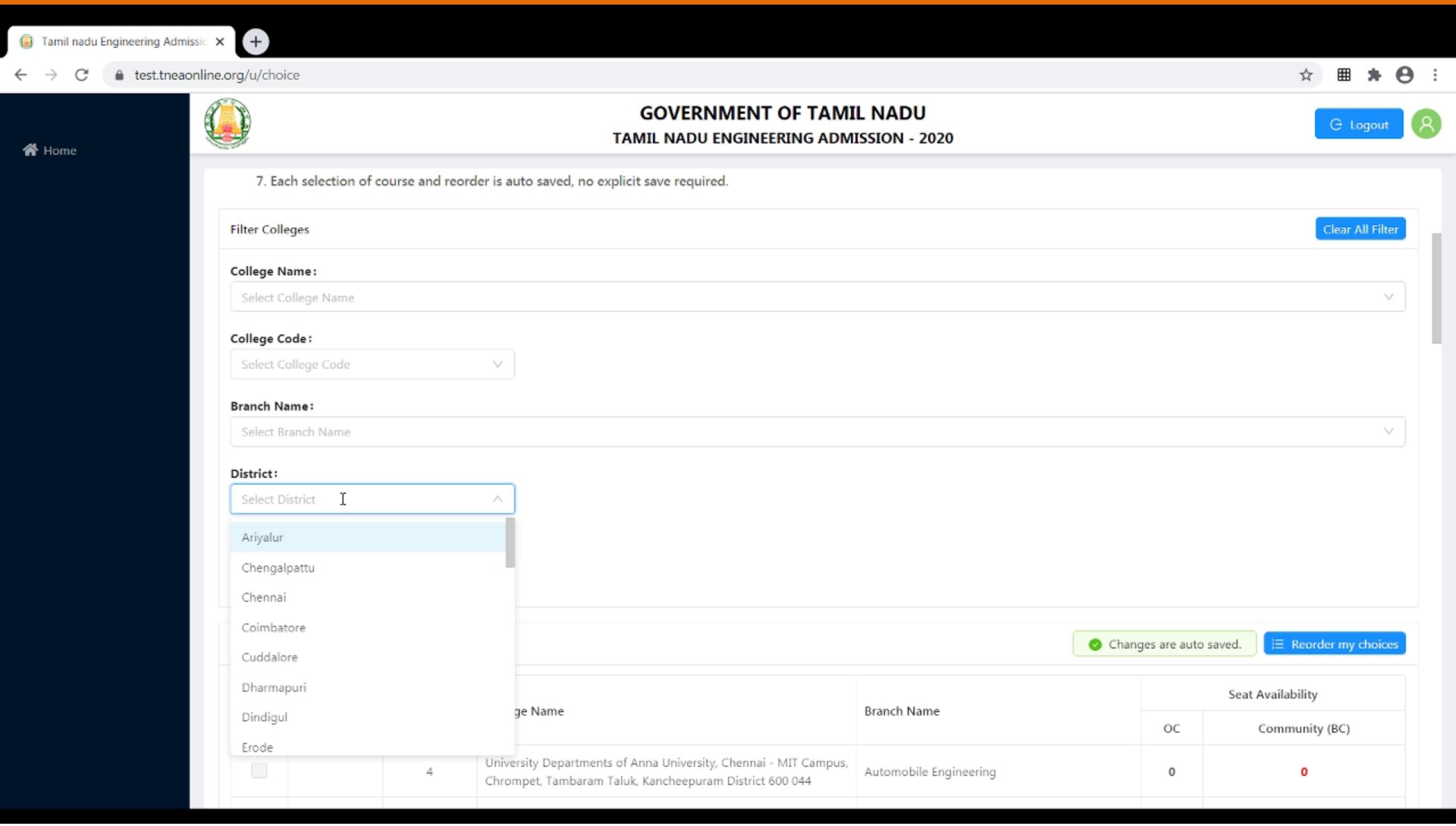
Filter By Branch Name



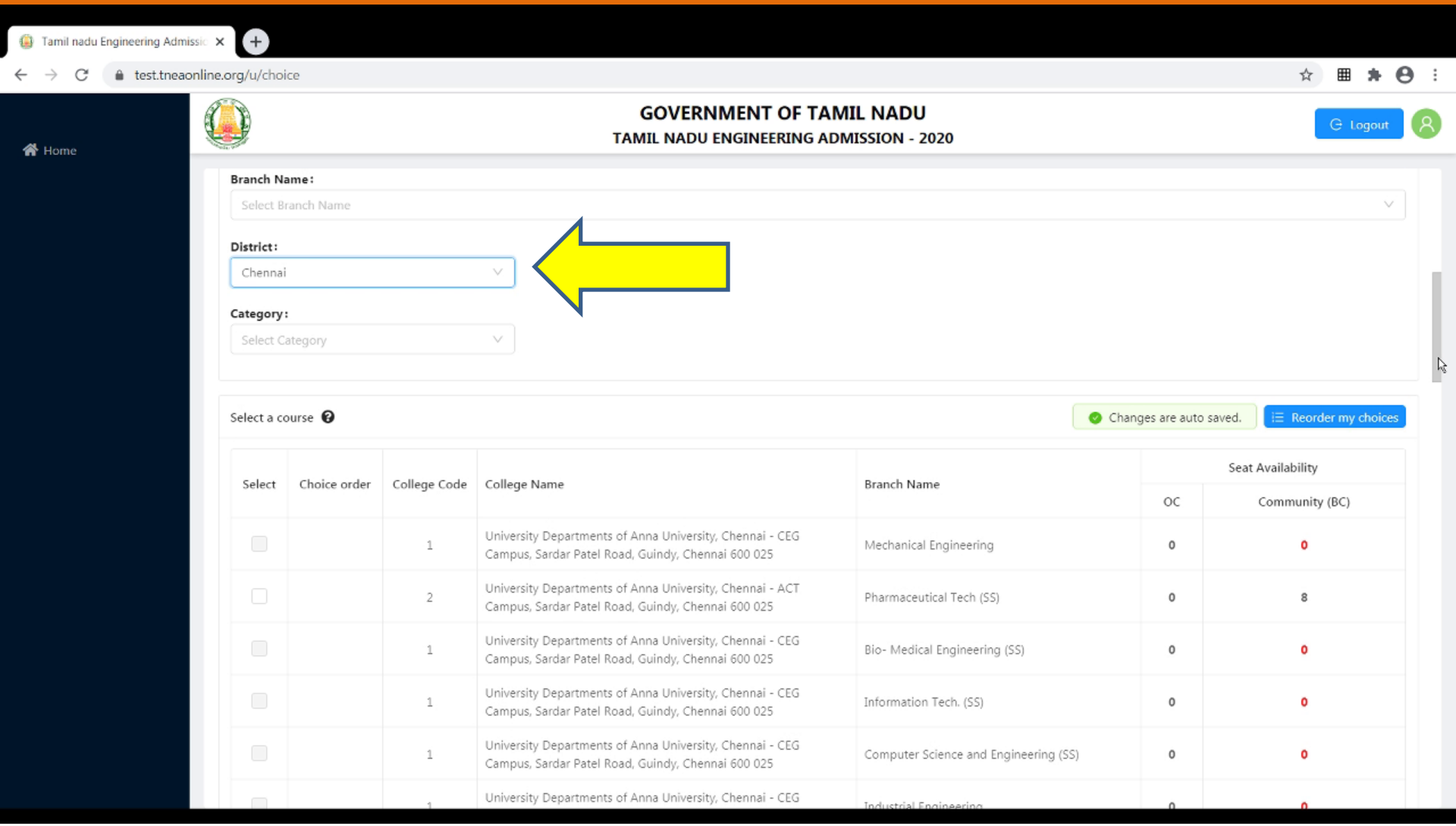
Filter By Branch Name



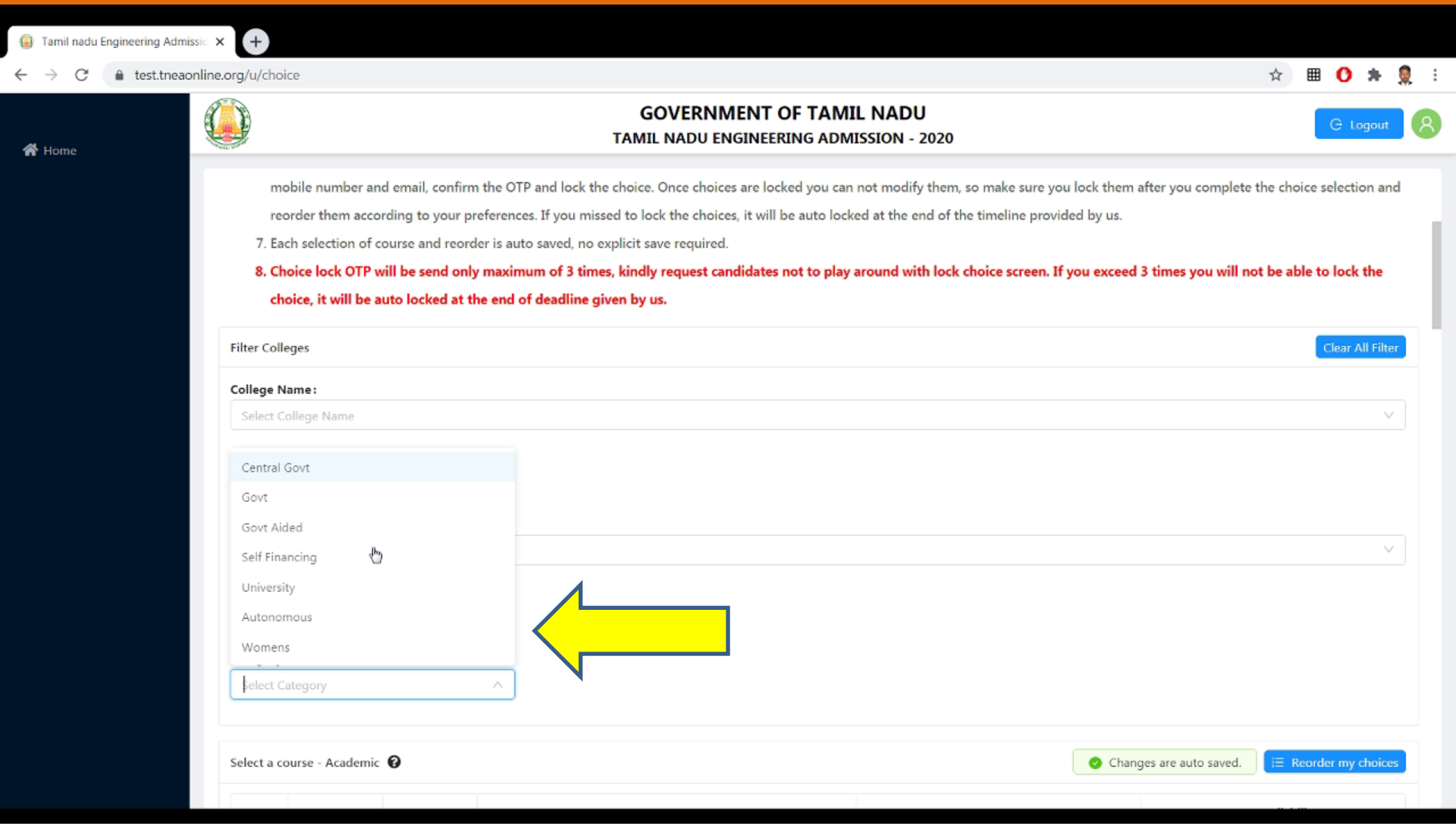
Filter By District



Filter By District



Filter By Category



Choice Filling – Important Points

You can add any number of choices to your list of choices

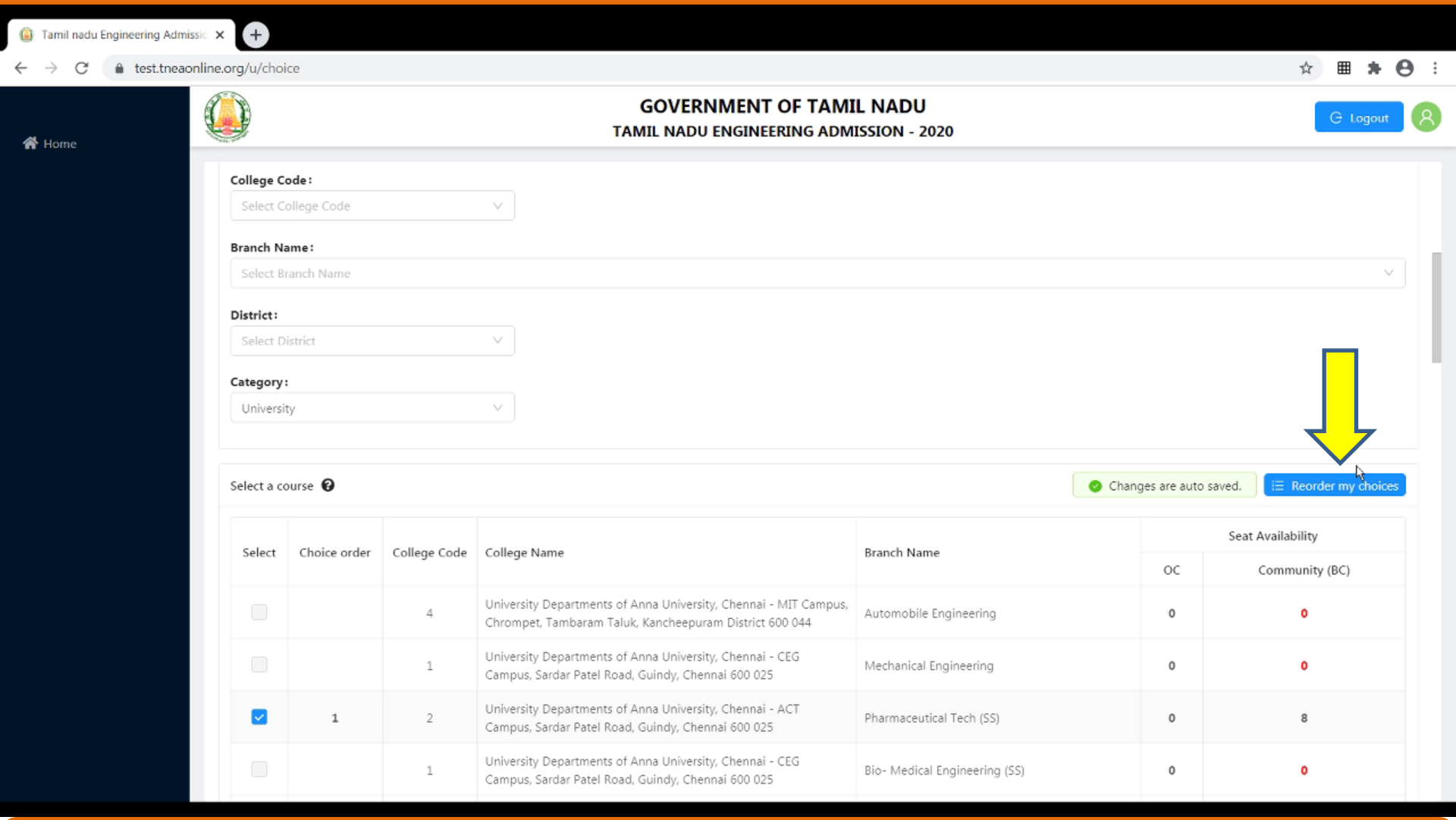
- **But make sure that the choices and the order of choices to have some correspondence with your rank and community.**

Choice Filling – Reorder Page

- **The candidates can**
  - ✓ Add more choice
  - ✓ In Action options candidate can
    - ✓ Moving up a choice by one place
    - ✓ Moving down a choice by one place
    - ✓ Delete a given choice
  - ✓ Moving a particular choice to a desired place by click and dragging the choice to preferred position

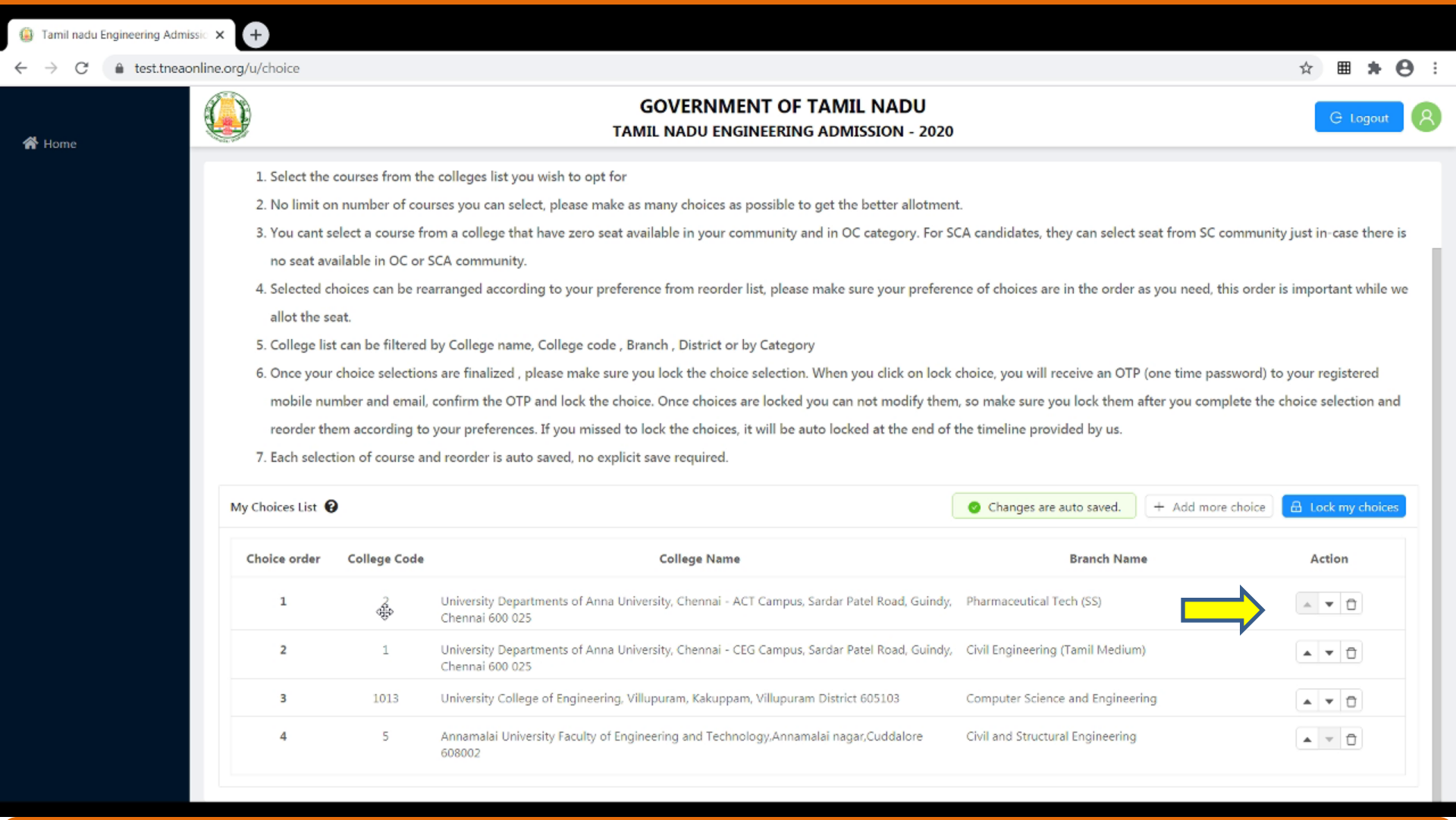
The candidates changes are auto saved and can lock their choices before the said time.

Choice Filling – Reorder Page



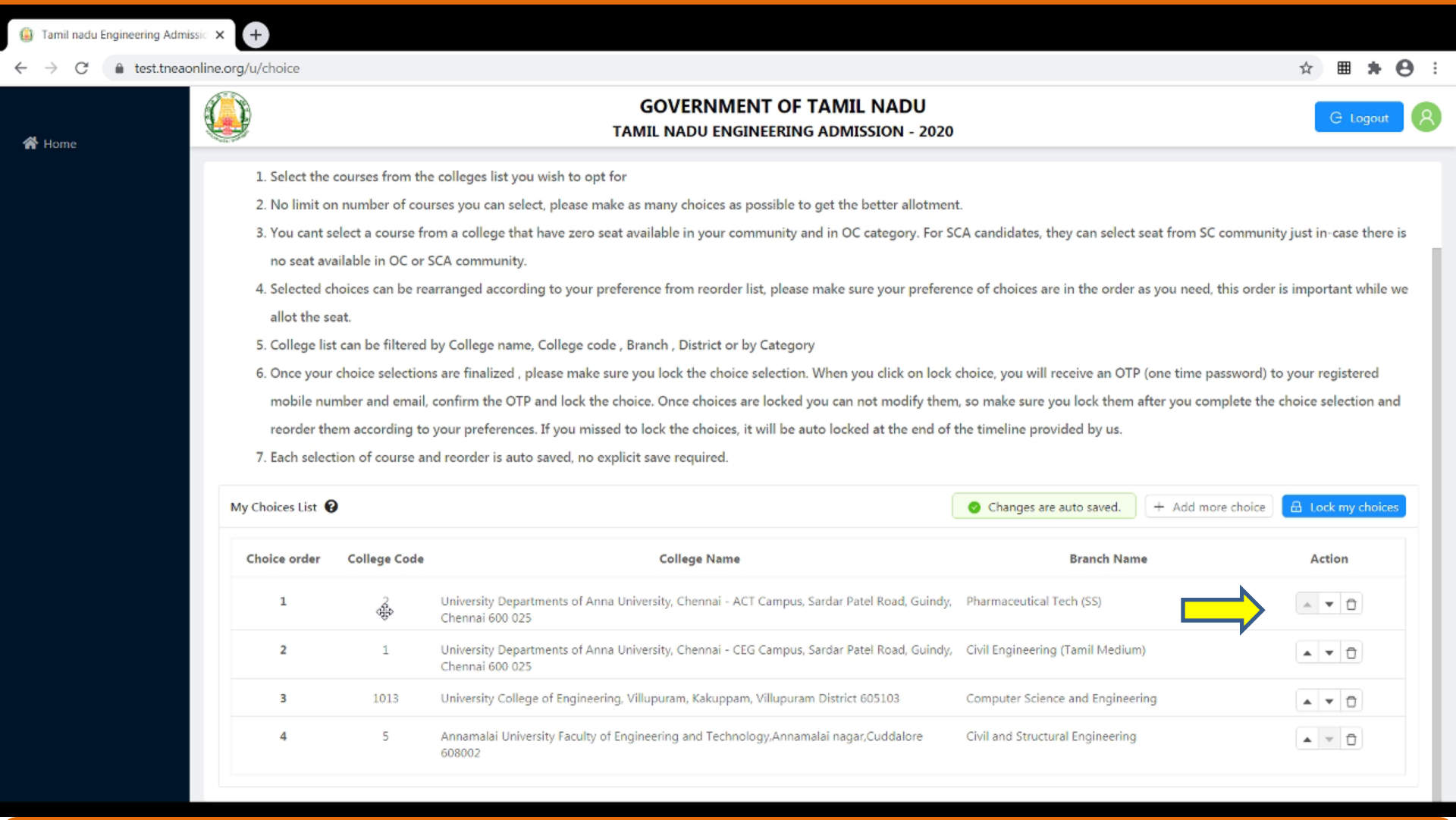
Click on “Reorder my Choice” button for reordering choices based on your preference

Choice Filling – Reorder Page



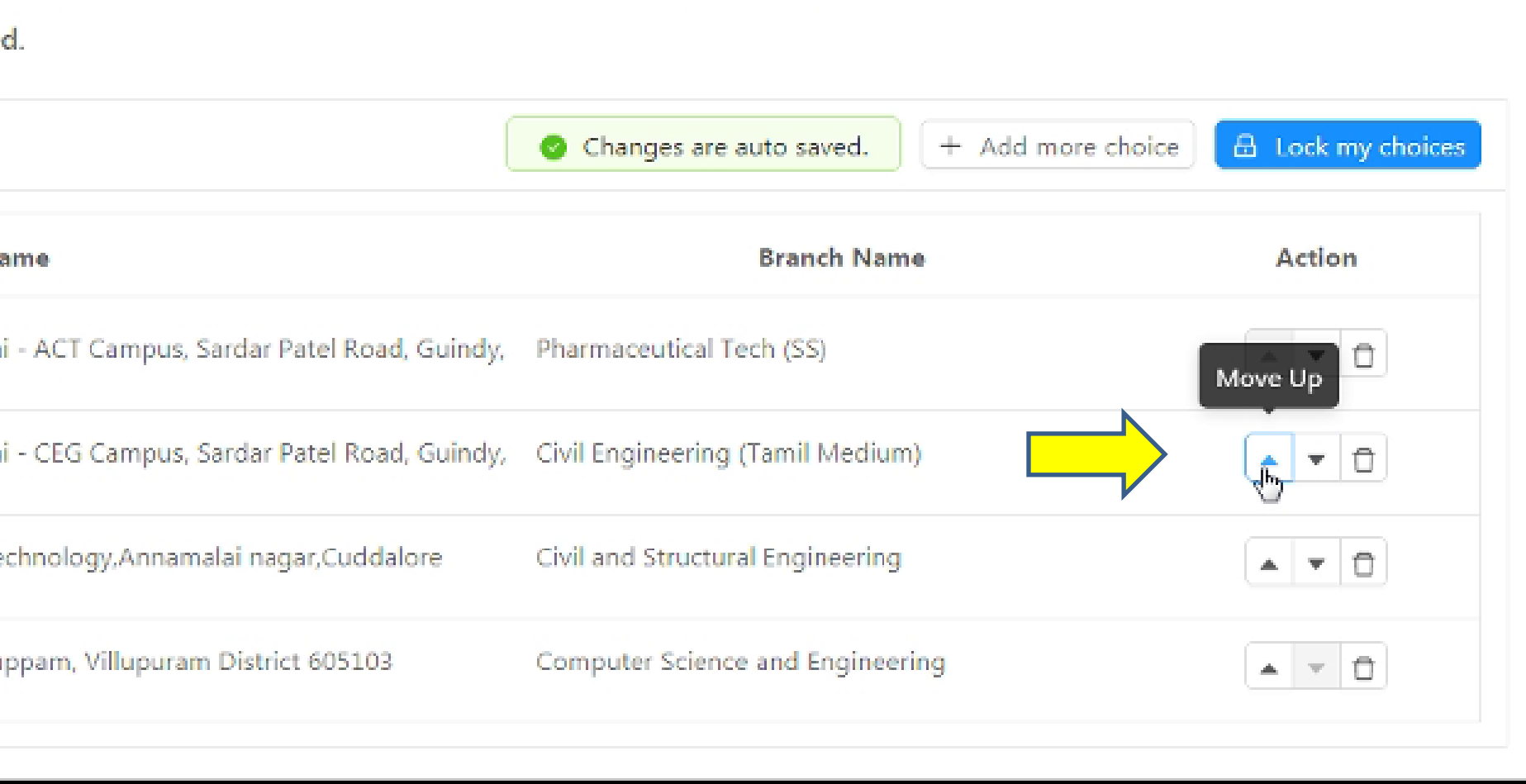
Click on “Reorder my Choice” button for reordering choices based on your preference

Choice Filling – Reorder Page - Action



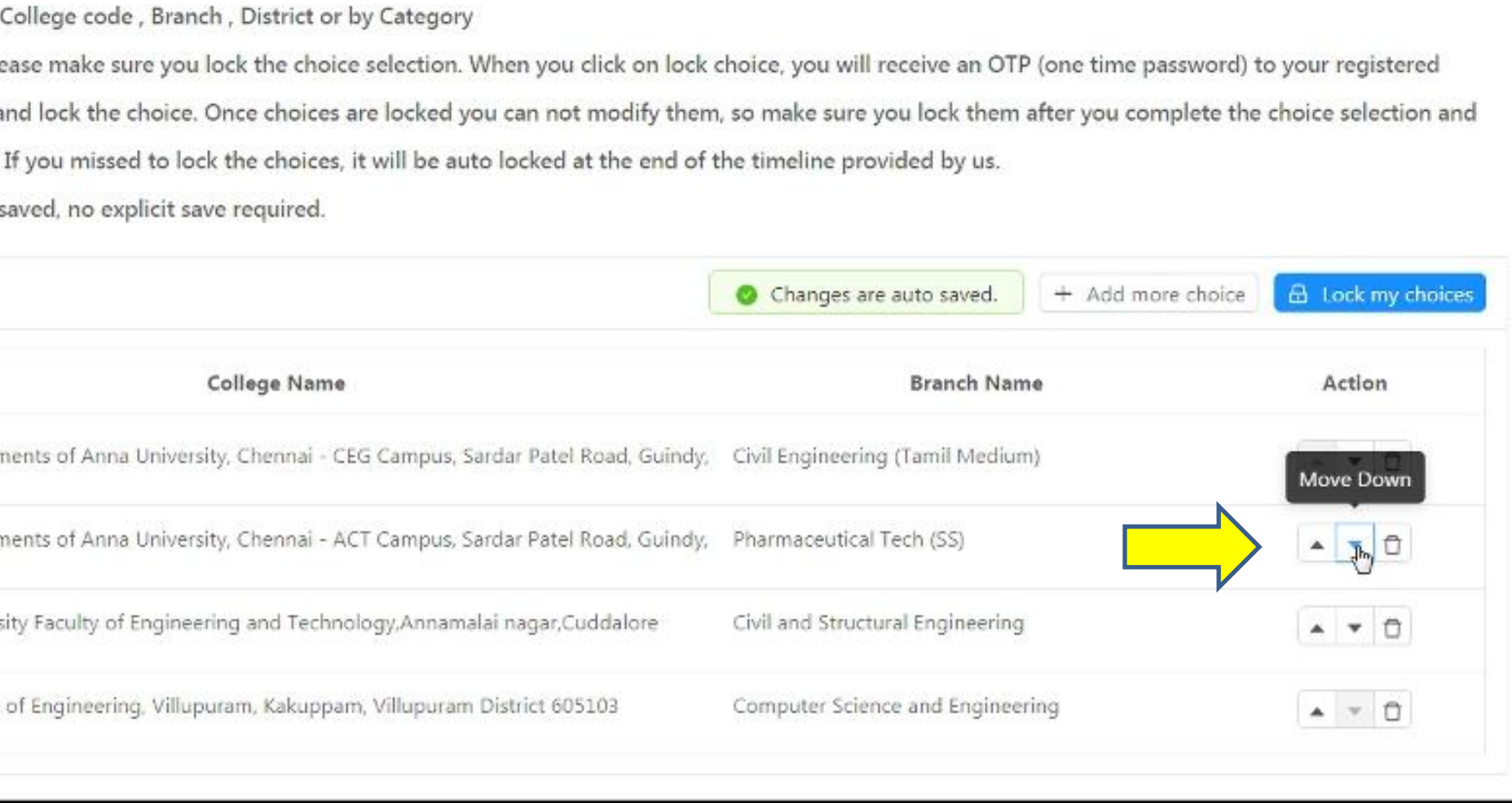
Click on “Reorder my Choice” button for reordering choices based on your preference

Choice Filling – Reorder Page – Move Up



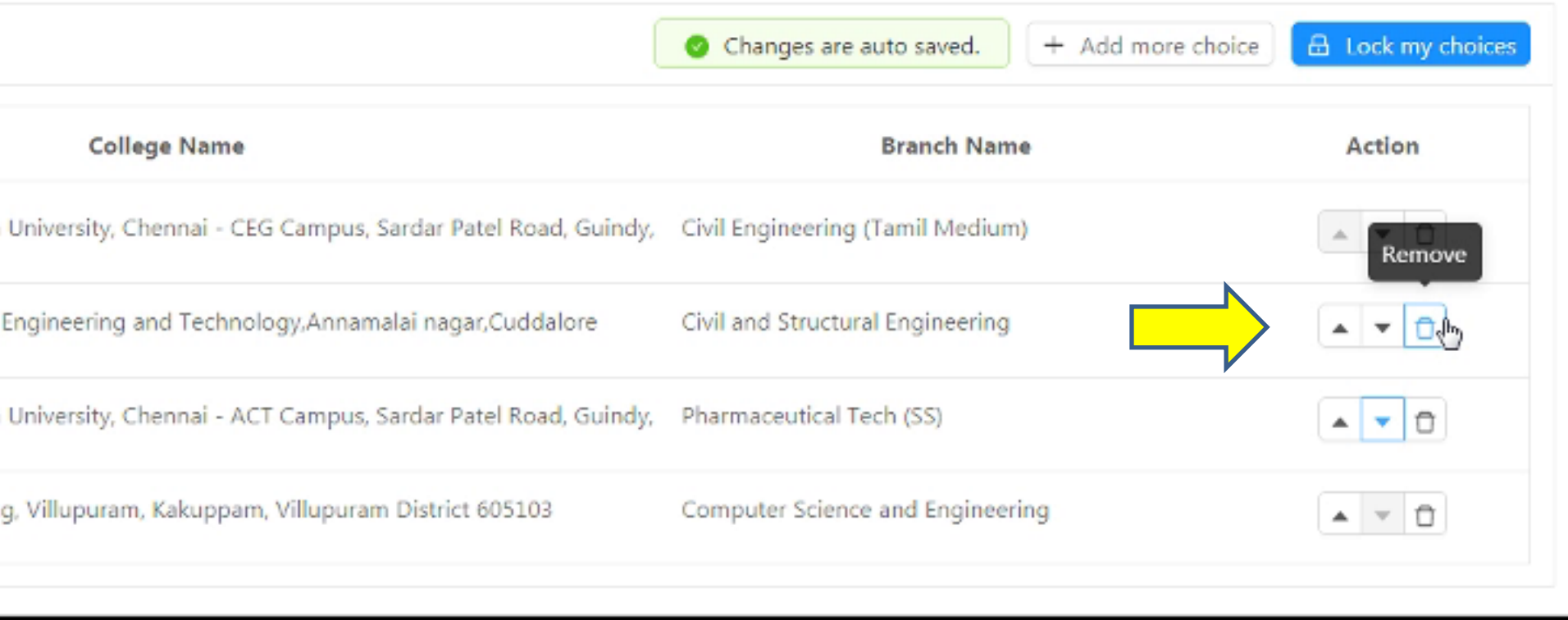
Click on button for moving your choice one step up

Choice Filling – Reorder Page – Move Down



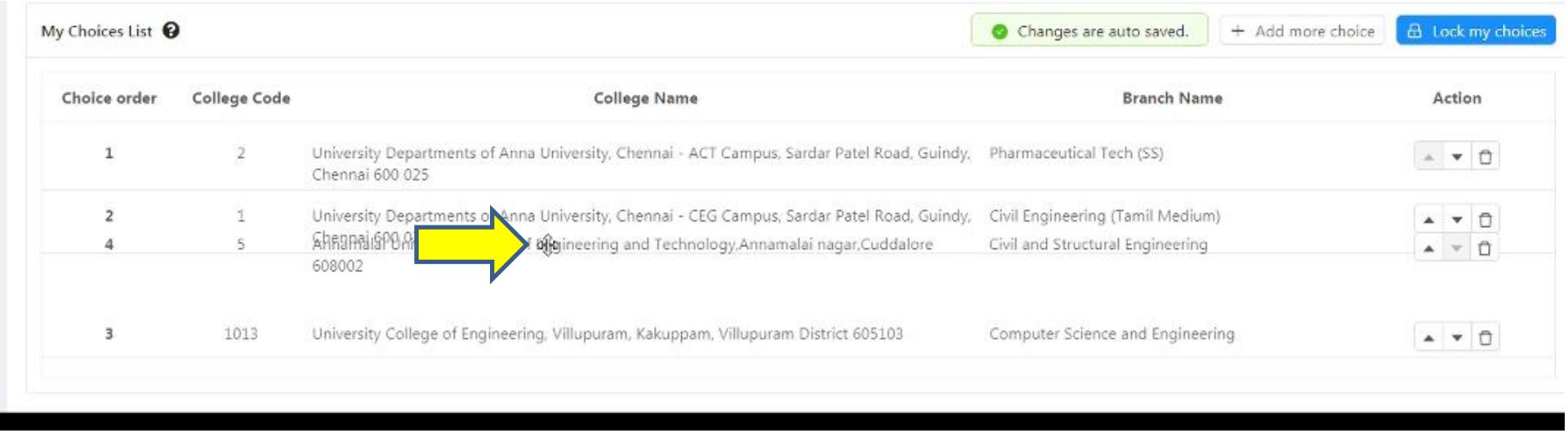
Click on button for moving your choice one step down

Choice Filling – Reorder Page – Delete



Click on button for removing your choice

Click & Drag Option



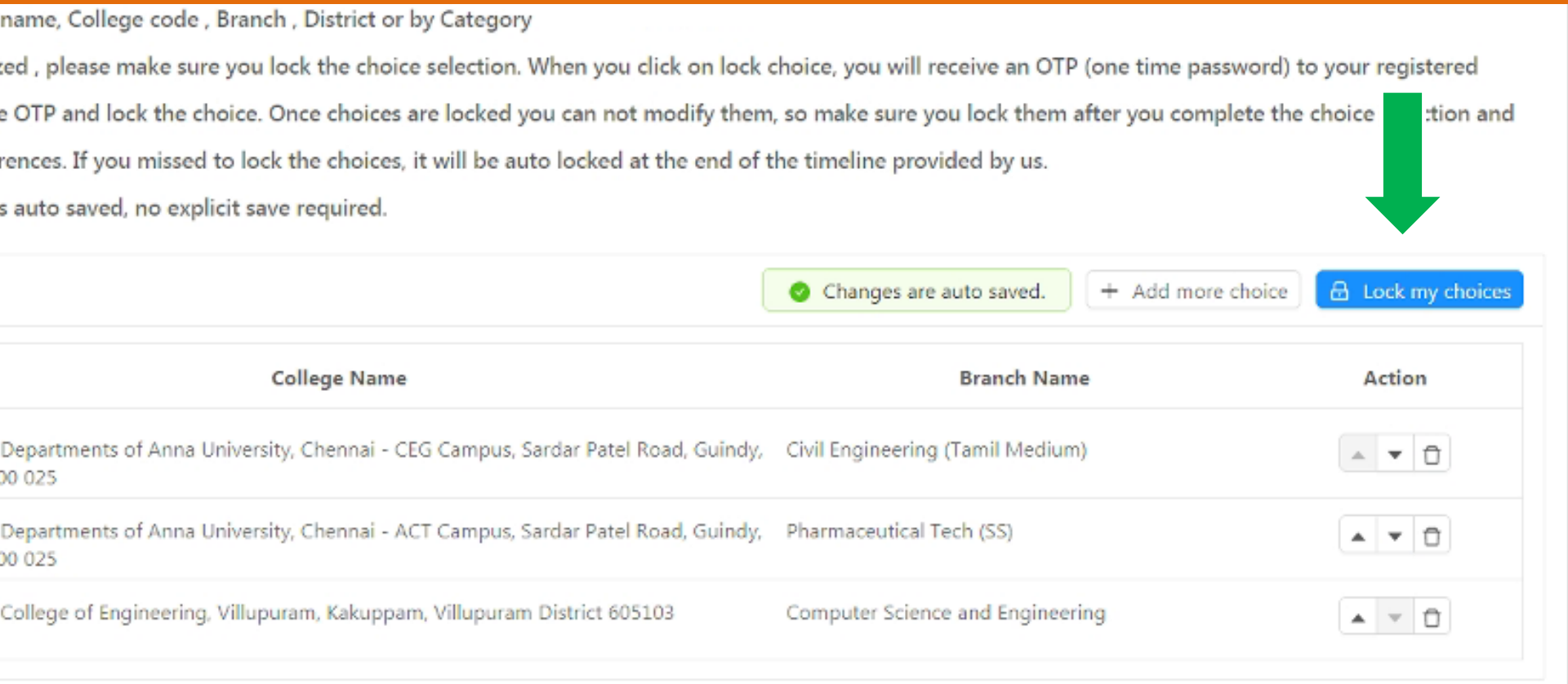
For example, if you want to move your 4th choice to second place, you can click and drag the choice to your preferred. The choice in the 4th place will now move to 2nd place.

Choice Filling

- You can make changes to your choice list anytime within the stipulated time period (upto the 2nd day before 5.00 PM).

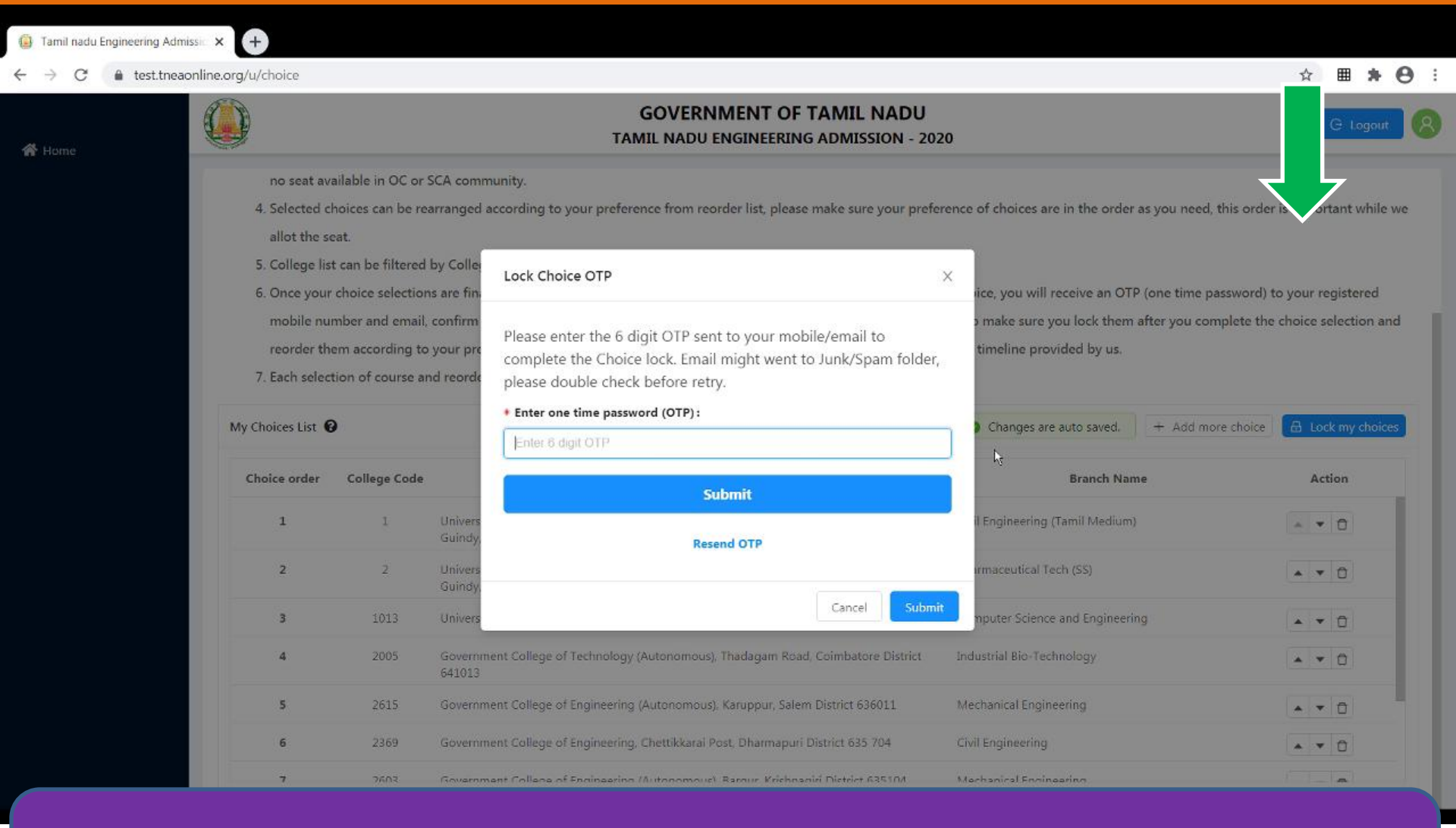
Include as many choices as you can. Larger the list, it is better

Step 3 : Locking of Choices



After filling as many choices as you can, and after editing as per your wish and if you are completely satisfied, You have to lock your choices. By clicking 'Lock My Choices', you will be asked to enter OTP.

Step 3 : Locking of Choices



Enter the OTP received your mobile/email to Lock your choice. Once locked you cannot unlock or modify your choices.

Locking of Choices

- **Once locked, you cannot change your choices.**

Remember, even if you have not locked your choices before the specified time, the system will lock your choices at the scheduled time.

Step 4: Tentative Allotment & Confirmation of Tentative Allotment

(Next Day till 5.00 PM)

Once you have locked your choices, tentative allotment will be made based on your Rank, your Choice and your Community reservation.

The candidate should confirm the allotment by submitting his/her options for the tentative allotment

The Possibilities & Options

There could be three possibilities in Tentative Allotment

1. **Your First Choice in the preference list, is allotted**

2. **Some other lower choice is allotted as per your preference list based on rank and community**

3. **Choice is not allotted as per your preference list based on rank and community**

It is mandatory for the candidates to Confirm the Tentative allotment

1. If the First choice is allotted : The Options are

- I accept and confirm the Current Allotment

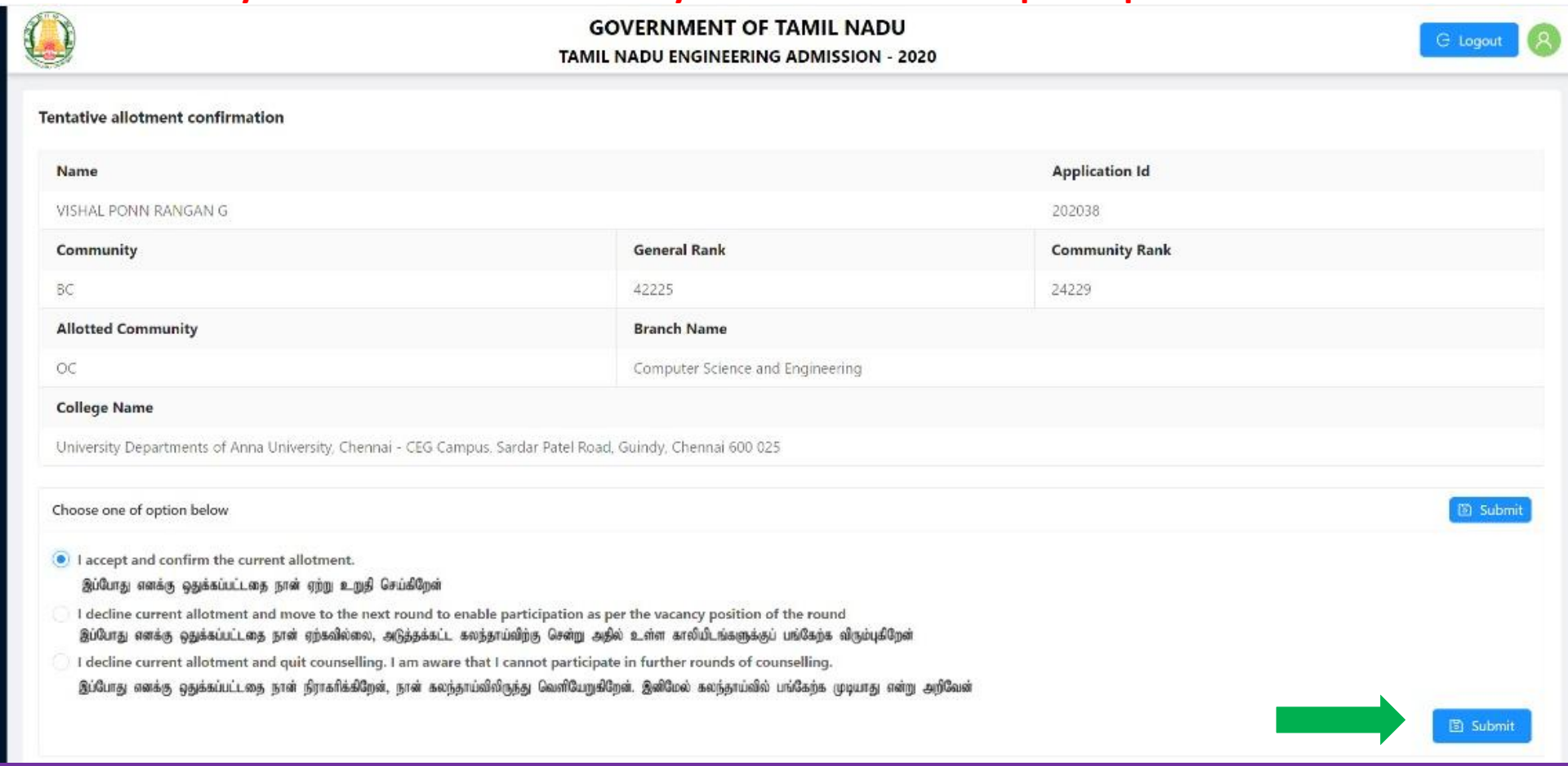
- I decline current allotment and move to next round to enable participation as per the vacancy position of the round

- I decline current allotment and Quit counseling. I am aware that I cannot participate in further rounds of counseling

The Candidate can confirm the allotment by selecting any one of the options given above.

1. If the First choice is allotted : The Screen

Confirm your choice without fail. If you are not confirming, Your allotment will get cancelled automatically in the current round and you will be moved to participate in the next round



Select your appropriate option , and click on “Submit” based on your tentative allotment

2. If the allotted choice is any choice other than the first choice : Options

- I accept and confirm the current allotment

- I accept current allotment and opt for upward movement. If allotted in upward movement, I confirm.

- I Decline current allotment and opt for upward movement. If allotted in upwards movement. I confirm. if not allotted in upwards movement move to the next round

- I Decline current allotment and move to next round to enable participation as per the vacancy position of that round

- I Decline current allotment and Quit counselling. I am aware that I cannot participate in further rounds of counselling.

Important Note: Upward Movement

If a higher order preferred choice is **available** during the final allotment, **it will be allotted by rank to an applicant** who had opted for **upward movement** without any further confirmation.

Confirm the tentatively allotted choice with upward movement	Decline the tentatively allotted choice and opt for upward movement	Opt for Upward Movement
If a higher order preferred choice is available, it will be allotted	If a higher order preferred choice is available, it will be allotted , otherwise the applicant is automatically eligible for the next round	If a choice is allotted in upward movement, it will be allotted to the applicant without any confirmation, otherwise the candidate becomes eligible for next round of counselling if there are further rounds

2. If the allotted choice is any choice other than the first choice : The Screen

GOVERNMENT OF TAMIL NADU

TAMIL NADU ENGINEERING ADMISSION - 2020

Logout

Tentative allotment confirmation

Name		Application Id
VISHAL PONN RANGAN G		202038
Community	**General Rank**	**Community Rank**
BC	42225	24229
Allotted Community	**Branch Name**	
OC	Computer Science and Engineering	
College Name		
University Departments of Anna University, Chennai - CEG Campus, Sardar Patel Road, Guindy, Chennai 600 025		

Choose one of option below

Submit

- I accept and confirm the current allotment.
  இப்போது எனக்கு ஒதுக்கப்பட்டதை நான் ஏற்று உறுதி செய்கிறேன்
- I accept the current allotment and opt for the upward movement. If allotted in upward movement, I confirm.
  இப்போது எனக்கு ஒதுக்கப்பட்டதை நான் ஏற்கிறேன், ஆனால் எனது முந்தைய விருப்பங்களுக்கு முன்னேற வாய்ப்பு இருந்தால் ஏற்று உறுதி செய்கிறேன்
- (●) I decline current allotment and opt for the upward movement. If allotted in upward movement, I confirm. If not allotted in upward movement, move to the next round.
  இப்போது எனக்கு ஒதுக்கப்பட்டதை நான் ஏற்கவில்லை, ஆனால் எனது முந்தைய விருப்பங்களுக்கு முன்னேற வாய்ப்பு இருந்தால் நான் அதை ஏற்று உறுதி செய்கிறேன்.
  முந்தைய விருப்பங்கள் ஒதுக்கப்பட வாய்ப்பு இல்லையெனில், அடுத்தக்கட்ட கலந்தாய்வீற்கு வருகிறேன்
- I decline current allotment and move to the next round to enable participation as per the vacancy position of the round
  இப்போது எனக்கு ஒதுக்கப்பட்டதை நான் ஏற்கவில்லை, அடுத்தக்கட்ட கலந்தாய்விற்கு சென்று அதில் உள்ள காலியிடங்களுக்குப் பங்கேற்க விரும்புகிறேன்
- I decline current allotment and quit counselling. I am aware that I cannot participate in further rounds of counselling.
  இப்போது எனக்கு ஒதுக்கப்பட்டதை நான் நிராகரிக்கிறேன், நான் கலந்தாய்விலிருந்து வெளியேறுகிறேன். இனிமேல் கலந்தாய்வில் பங்கேற்க முடியாது என்று அறிவேன்

Submit

Select your appropriate option , and click on “Submit” based on your tentative allotment

3. If No Choice is allotted : Options

- If allotted in upward movement, I confirm. If not allotted in upward movement, I will move to next round of counselling

---

- I will move to the next round to enable participation as per the vacancy position of that round

---

- I Quit counselling. I am aware that I cannot participate in further rounds of counselling

3. If No Choice is allotted : The Screen

Select your appropriate option , and click on “Submit” based on your tentative allotment

Benefits of Upward movement

- If the first choice from their preferential list is not allotted, opting for upward movement would be beneficial for the applicant.

- If a candidate with a higher rank has quit his/her seat allotment, then the seat **may be** allotted to a lower rank candidate **who has opted for upward movement**

Step 5: Final Allotment and Downloading Printing of Final allotment

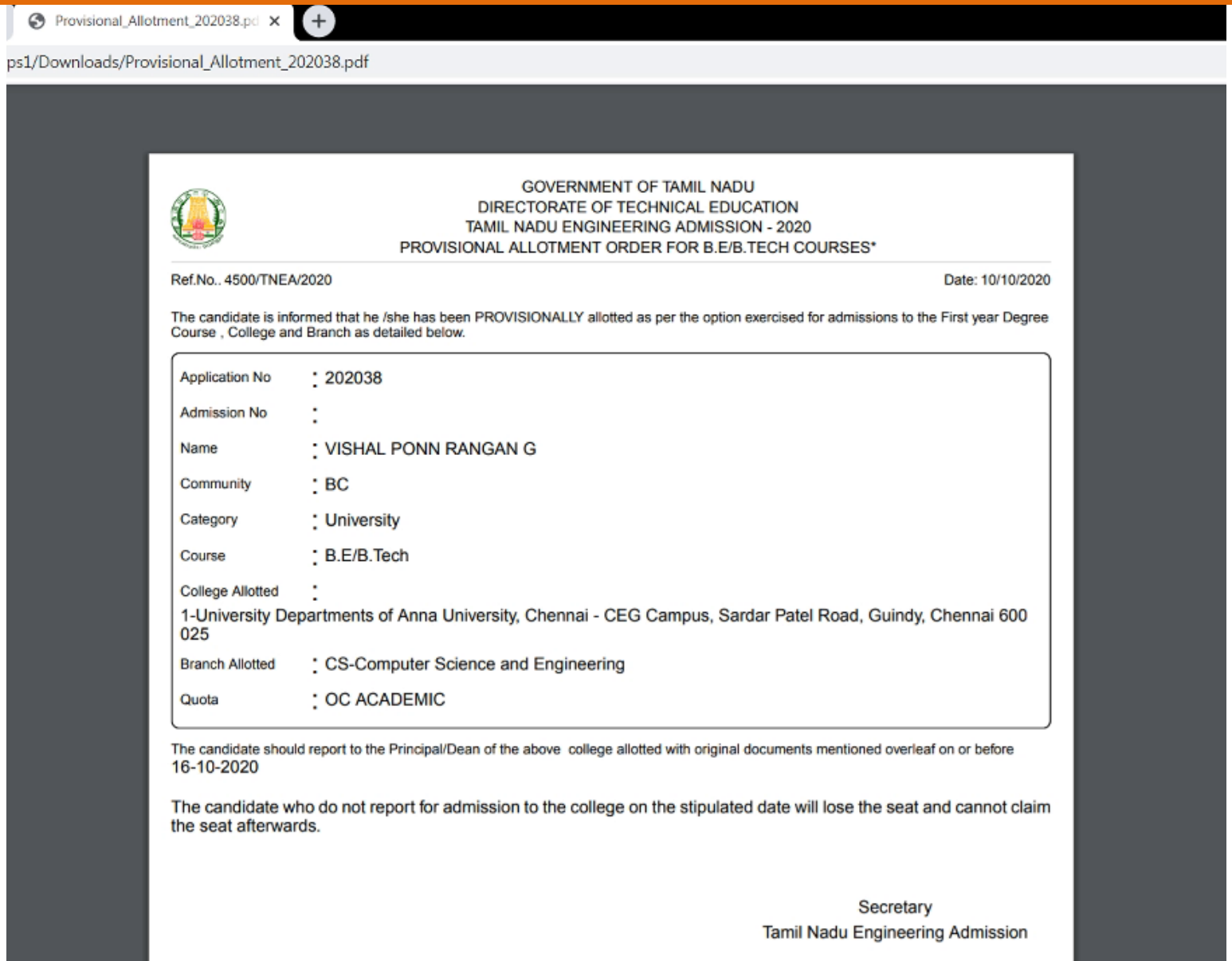
Now you have to wait for the **final allotment** at a scheduled time and login again.

You will see the allotment as below if allotted and based on the option you have provided.

You can download and print the allotment order

Final Allotment Order Download

Final Allotment Order – A Sample


Provisional_Allotment_202038.pd

ps1/Downloads/Provisional_Allotment_202038.pdf

GOVERNMENT OF TAMIL NADU
DIRECTORATE OF TECHNICAL EDUCATION
TAMIL NADU ENGINEERING ADMISSION - 2020
PROVISIONAL ALLOTMENT ORDER FOR B.E/B.TECH COURSES*

Ref.No.. 4500/TNEA/2020 Date: 10/10/2020

The candidate is informed that he /she has been PROVISIONALLY allotted as per the option exercised for admissions to the First year Degree Course , College and Branch as detailed below.

Application No	: 202038
Admission No	:
Name	: VISHAL PONN RANGAN G
Community	: BC
Category	: University
Course	: B.E/B.Tech
College Allotted	:
1-University Departments of Anna University, Chennai - CEG Campus, Sardar Patel Road, Guindy, Chennai 600 025	
Branch Allotted	: CS-Computer Science and Engineering
Quota	: OC ACADEMIC

The candidate should report to the Principal/Dean of the above college allotted with original documents mentioned overleaf on or before 16-10-2020

The candidate who do not report for admission to the college on the stipulated date will lose the seat and cannot claim the seat afterwards.

Secretary
Tamil Nadu Engineering Admission

Important Note

Every time you want to leave the system, may it be Choice Entry, editing of choices or confirming of temporary allotments, please logout by clicking on 'LOGOUT', shown in the top-right corner of the screen

For more Details.....

Visit

www.tneaonline.org