

DIRECTORATE OF TECHNICAL EDUCATION, CHENNAI-25

TNEA 2022 - Online Counselling Procedure

Application Registration

1. The application registration process will commence after TNEA notification by Directorate of Technical Education.
2. The applicants are required to register and upload necessary certificates by paying the registration fee through the Tamil Nadu Engineering Admissions(TNEA) web portal www.tneaonline.org online from anywhere or from the Tamil Nadu Engineering Admissions Facilitation Centre(TFC) established by Directorate of Technical Education.

** All the applicants will be assigned a random number for tie breaker.*

Verification

3. The uploaded certificates will be verified online at TFCs. Certificates for sports person alone will be verified in-person in coordination with SDAT.
4. Rank list for all the eligible applicants will be published through the TNEA web portal.
5. One week time will be given for redressing the grievances in the rank list. Grievances redressal will be in-person and applicants can contact Office of Secretary, TNEA, Directorate of Technical Education or nearby TFCs.

Counselling:

6. The Counseling for special reservation categories viz Eminent Sports person, Differently Abled and Wards of Ex-servicemen will be conducted first in online mode. The General counseling, vocational counseling and 7.5 % seats on preferential basis to the students who have studied from 6th to 12th in state Government Schools will be conducted simultaneously through online.
7. Counseling will be conducted online in 4 rounds and Candidates will participate in corresponding rounds based on their rank. Each round will have 4 stages

- a) Choice Filling
 - b) Allotment
 - c) Confirmation of Allotment
 - d) Reporting to College/TFC and payment of fees depending upon their confirmation
8. A candidate will be given three days for choice filling wherein the, candidate will have to exercise their choices of colleges and branches based on their preferences. The order of choices is important and a candidate can exercise any number of choices.
 9. Candidates allotment will be based on the preferential order of choices according to their rank, community and availability of seats.
 10. During Allotment stage, if a candidate is allotted a seat, then the following six options will be shown. The candidate must confirm the seat within 2 days from the date of allotment. Non-confirmation of the allotted seat by the candidate will lead to loss of his/her seat and the candidate will be moved to the next round.

Various confirmation options

i. Accept and Join

Candidate who is satisfied with the seat allotted, need to download the **provisional allotment** order and report to the college on or before the date specified in the allotment order for admission. Non-reporting and non-payment of fees, will be considered as not willing to join and the allotment order will be cancelled. Such candidates will lose the allotted seat and will not be considered for further rounds of counselling.

ii. Accept and Upward

Candidate who is satisfied with the seat allotted but wishes to wait for allotment in the higher order of his/her choice in the ensuing upward movement will be given a **tentative allotment** order. They must report to the nearest TFC, on or before the date specified in the allotment order and pay the necessary fees for upward movement and confirmation of previous allotment. Non-reporting and non-payment of fees, will be

considered as not willing to join and the allotment order will be cancelled. Such candidates will lose allotted seat and will not be considered for further rounds of counselling.

For example, if a candidate is allotted choice 5, he/she can report to the nearest TFCs, pay the necessary fees and can wait for choices 1,2,3,4. In case no better choice is available in upward movement, then the candidate is confirmed with the previously allotted choice 5 as he/she has paid the necessary fee in the TFC.

iii. Decline and Upward

Candidate is not satisfied with the allotted seat therefore he/she declines the allotment, but prefers to wait for allotment in the higher order of his/her choice in the ensuing upward movement. If he/she is unable to get his/her preferred allotment in upward movement, then the candidate will be moved to the next round.

iv. Decline and move to next round

Candidate is not satisfied with the allotted seat. Also, candidate do not wish to wait for upward movement and he/she is willing to participate in the next round.

v. Decline and Quit

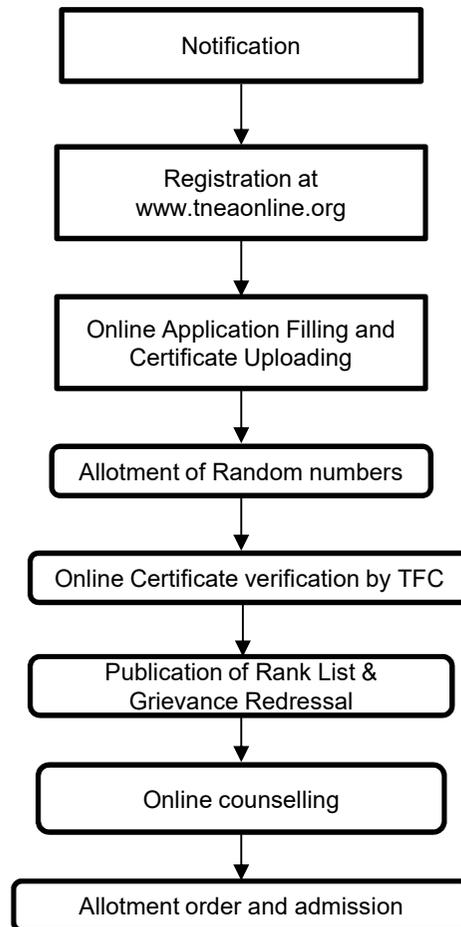
Candidate is not satisfied with the allotted seat and he/she do not wish to participate in subsequent rounds also.

vi. Upward or move to next round

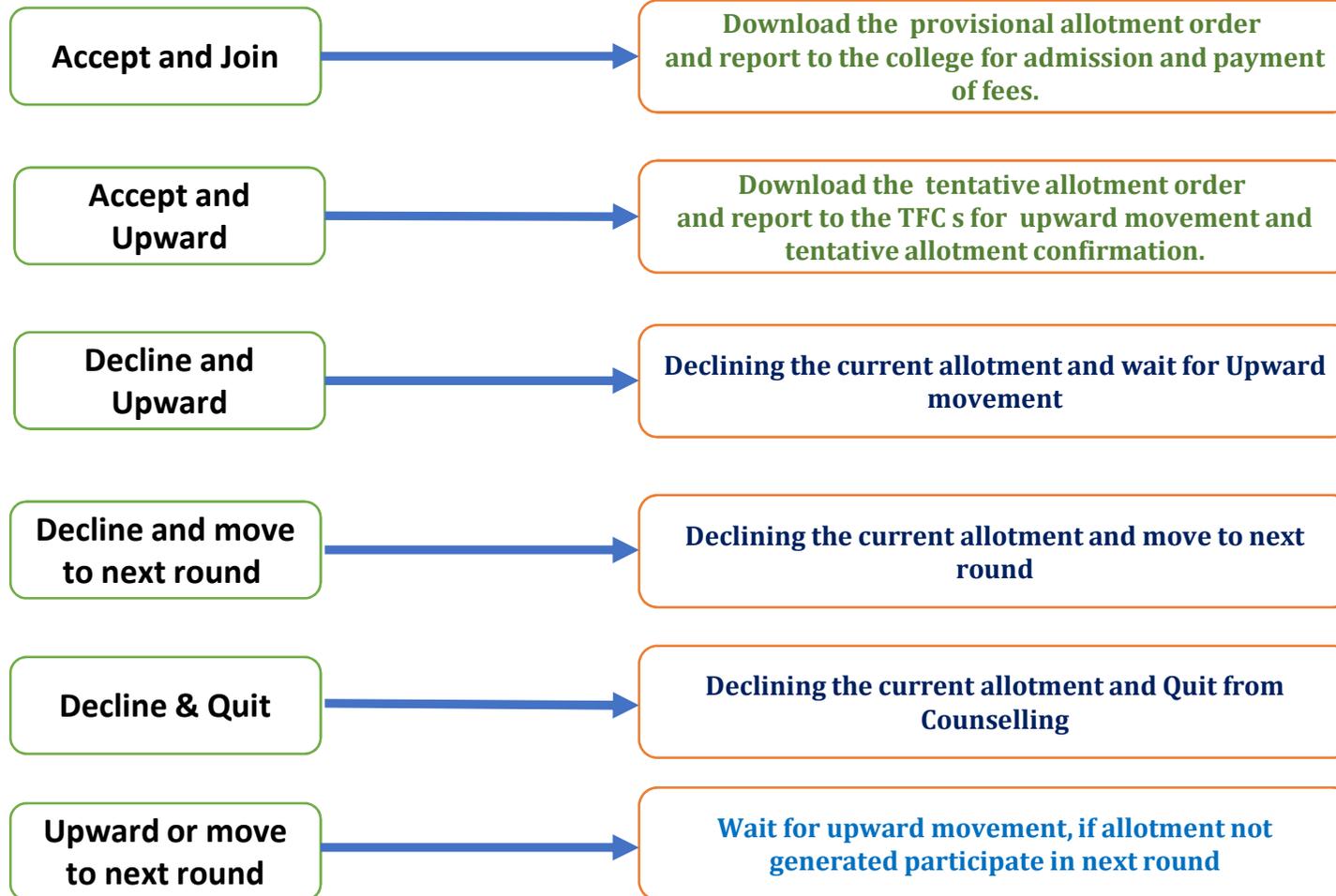
If 'no seat' is allotted to the candidate based on all the choices, then this option will be shown. Such candidates can opt for upward movement. In case if seat is available during upward movement, it will be allotted. If no seats are available during upward movement, then the candidate will be moved to the next round.

11. Candidates who are eligible for receiving scholarships/fee concession under Government school 7.5% preferential treatment, First Generation Graduate scholarship scheme and PMSS must necessarily report to the colleges for admission and TFCs for upward movement but need not pay necessary fees.
12. Seats of candidates not reported to colleges and seats of candidates not reported to TFCs will be pooled as vacant seats and considered for upward movement in subsequent round. The residual seat matrix at the end of each round will be given as the input for the subsequent rounds.
13. All the colleges should process the admission procedure/formalities in the TNEA Admission Portal. This portal will act as a single window for admission approval, remission of student fees from TFCs, First Generation Graduate Scholarship and 7.5% fee waiver.
14. After the scheduled counselling (including supplementary and SCA to SC) is over the colleges can fill unfilled/lapsed seats only upon the receipt of communication from the Directorate of Technical Education.

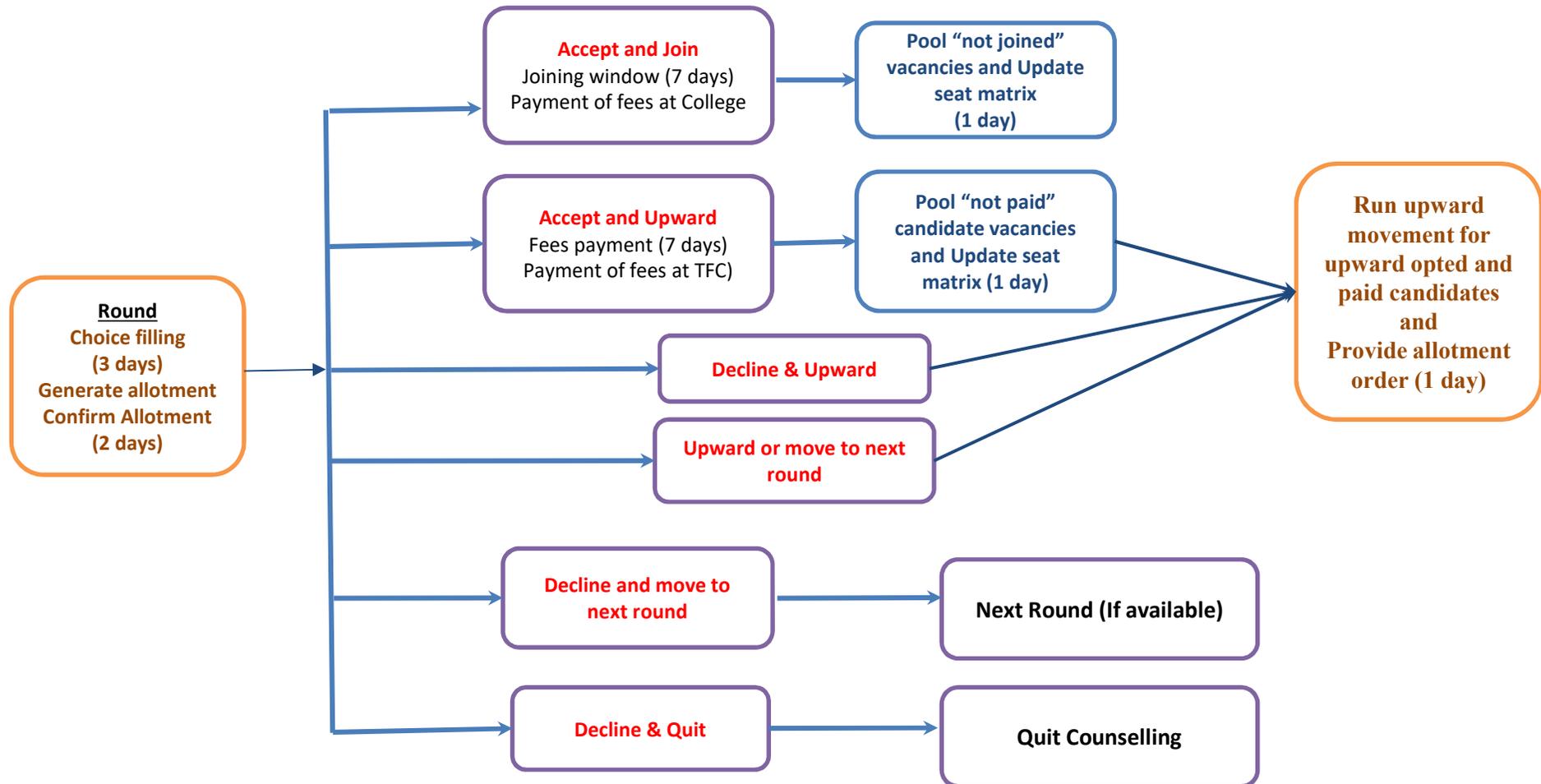
Tamilnadu Engineering Admission Procedure



VARIOUS CONFIRMATION OPTIONS



Counseling Procedure for One Round



Counselling Procedure

